



Thank you for your participation in the “Guangdong & Macao Branded Products Fair (GMBPF)2025”.

To ensure a successful show in an orderly manner for all participating exhibitors, this Exhibitor Manual is provided as a reference and guide for all enterprise participants. Please read through this manual carefully and pay attention to all rules and regulations, as well as the deadlines specified on the service order forms. Should you require any further information or assistance, please feel free to contact us.

Wishing you every success in the Show!

Yours Sincerely,
Creation Advertising
GMBPF 2025 Official Coordinator



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Contact List

Organizers

Commerce and Investment Promotion Institute , Macao Special Administrative Region

Address: 1/F and 2/F of the office building of the Complex of Commerce and Trade Co-operation Platform for China and Portuguese-speaking Countries in Rua Sul de Entre Lagos, Macao

Tel: (853) 2871 0300

Fax: (853) 2859 0309

Website: www.ipim.gov.mo

Department of Commerce of Guangdong Province

Address: 351 Tianhe Road, Guangzhou, PRC

Tel: (86) 20 – 3880 2165

Fax: (86) 20 – 3880 2219

Website: <https://com.gd.gov.cn/>

Special Supporting Organizations

All-China Federation of Industry and Commerce

Trade Development Bureau of the Ministry of Commerce, PRC

Co-Organizers

Guangzhou Municipal Commission of Commerce

Commerce Bureau of Shenzhen Municipality

Zhuhai Bureau of Commerce

Bureau of Commerce of Shantou

Bureau of Commerce of Foshan City

Shaoguan Municipal Bureau of Commerce

Bureau of Commerce of Heyuan City

Bureau of Commerce of Meizhou City

Bureau of Commerce of Huizhou Municipality

Shanwei Bureau of Foreign Trade & Economic Cooperation

Bureau of Commerce of Dongguan City

Zhongshan Bureau of Commerce

Bureau of Commerce of Jiangmen City

Yangjiang Bureau of Commerce

Zhanjiang Bureau of Commerce

Maoming Bureau of Commerce

Bureau of Commerce of Zhaoqing City



Qingyuan Bureau of Commerce
Chaozhou Bureau of Commerce
Bureau of Commerce of Jieyang City
Yunfu Municipal Bureau of Commerce
Shunde Economy Promotion Bureau of Fushan
Macao Government Tourist Office
Macao Economic and Technological Development Bureau
Macao Chamber of Commerce
Industrial Association of Macau
Macao Importers and Exporters Association
Macao Textile Merchants Association
Macao Shipper's Association
The Macau Association of Banks
Macao Association of Building Contractors and Developers
The Small and Medium Enterprises Association of Macao
Association of Returned Overseas Chinese Macau
Guangdong and Macao Federation of Industry and Commerce
Macao Union Suppliers Association
Macao Convention & Exhibition Association
Macao Fair & Trade Association
The Association of Advertising Agents of Macau
Macao Federal Commercial Association of Convention & Exhibition Industry
Travel Industry Council of Macau
Association of Macao Tourist Agents
Macao Association of Retailers & Tourism Services
Macao Travel Agency Association
The United Association of Food and Beverage Merchants of Macao
Association of Macau Small and Medium Enterprises of Catering
Associação dos Comerciantes da Boa Cozinha de Macau
Ou Mun Peng Sek Sao Son Ip Seong Wui
Macao Hotel Association
Macao Hoteliers & Innkeepers Association
The Macau Merchandise Merchants Industry Chamber of Commerce
Macao Goldsmith's Guild



Coordinators

Official Coordinator – Creation Advertising Co., Ltd.

Guangdong Province Coordinator – Foshan Shunde Association for the Promotion of Small and Medium Enterprises

Official Contractor

Creation Advertising Co., Ltd.

Address: Av. Sidónio Pais No.63B-65A R/C, Macau

Tel: (853) 2897 6198

Fax: (853) 2897 6197

E-mail: salestc@creation.com.mo

General Assembly Travel Agency

Explorer Cultural Travel

Tel: (853) 2856 5028

Fax: (853) 2851 9822

E-mail: info@macauexplorertravel.com

Freight Service Provider

PEOPLE AND WINDS COMPANY LIMITED

Tel: (86)13360100233 / (86)15363777071 / 00853-63777071

Fax: (86) 756-8302188

E-mail: 676247096@qq.com / 13809237071@139.com



1.General Information

1.1 Name of the Show

Guangdong & Macao Branded Products Fair 2025

1.2 Venue

Cotai Expo Hall D, The Venetian Macao

1.3 Show Date & Opening Hours

Show Date:

24-27 July 2025 (Thur., Fri., Sat. & Sun.)

Opening Hours:

24 July 2025 (Open to Professionals Only) 11:00am – 18:30pm

25-27 July 2025 (Open to Public) 10:00am – 20:00pm

1.4 Opening Ceremony

The opening ceremony will be held at The Venetian Macao Cotai Expo Hall D on 24 July 2025.

1.5 Admission

Free tickets will be available at the venue entrance.

1.6 Floor Loading Limitations

Loading limits per square meter: 1.2t / m²

Freight lift: 1 freight lift

Loading passage: 5.5~9m (W), 4.3m (H)



1.7 Move-in and Move-out Schedule

Activity	Date	Time
Show Facilities and Standard Booths Installation	July 21	09:00 – 23:00
	July 22	09:00 – 23:00
	July 23	09:00 – 13:00
Non-official Contractor Booths Erection	July 22	09:00 – 22:00
	July 23	09:00 – 13:00
Exhibitor Move-in	July 23	13:00 – 22:00
Opening Ceremony	July 24	10:00 (TBC)
Disconnection of Electricity to Booths	July 27	20:30
Exhibitor Move-out	July 27	20:01 – 23:59
Show Facilities and Standard Booths Dismantling	July 27	20:01 – 23:59
	July 28	09:00 – 18:00
Non-official Contractor Booths Dismantling	July 28	09:00 – 15:00

▲ The information above is for reference only. Please refer to official announcements for the latest updates.

1.8 Official Website

Please visit our website at www.guangdongmacaofair.com for the most up-to-date information.



1.9 Floor plan

updating

- ✧ This floor plan is for reference only. Please refer to official announcements for the latest updates.



2. Show Information

2.1 Definitions

- a. “Organizer” means the Guangdong & Macao Branded Products Fair 2025(GMBPF 2025).
- b. “Exhibitor” means any government body, chamber of commerce, sole proprietor, partnership or limited company (including their representatives, agents and employees), whose application to exhibit at the show is accepted and approved by the Organizer.
- c. “Venue” means the designated show floor located inside The Venetian Macao Cotai Expo.
- d. “Official Contractor” means the officially appointed company that is responsible for installation of show facilities, erection of standard booths, electricity supply plan, electrical set up and show equipment rental services.
- e. “Manual” means this exhibitor manual.

2.2 Exhibitor Requirements

- a. Business registration in China or Macao SAR is required for exhibiting at the GMBPF 2025. Organizer reserves the right to request that exhibitor submits copy of their valid business registration certificate/business license.
- b. Organizer will consider each application in accordance with the requirements and the terms & conditions listed on the application form. The Organizer reserves the right to decline any application at its sole discretion without giving any reason.
- c. Once the application form is signed, exhibitor hereby agrees to comply with all rules & regulations listed in this manual and those set by the Organizer. Exhibitor is solely responsible for any consequences as a result of their violation of these rules.

2.3 Payment Methods

- a. Exhibitor will be informed about the approval of their application. Macao exhibitor should pay the booth rental fee with cash, bank transfer, bank cheque or cashier's cheque no later than 5 June 2025. Please make the cheque payable to “Creation Advertising Co., Ltd.”. If exhibitor fails to fully pay their fee before the deadline, the Organizer may decline their application.



- b. Guangdong and The Belt and Road Pavilion Exhibitors must pay the full booth rental fee via remittance or T/T payment no later than 5 June 2025. Otherwise, the Organizer may decline their application. Please refer to the table below for bank account information:

Payment method for Guangdong and The Belt and Road Pavilion Exhibitors (Remittance or T/T Payment directly to the following account)
<p>Beneficiary: Creation Advertising Co., Ltd.</p> <p>Bank Name: Bank of China Macau Branch (Nga Lim Fong Sub-Branch)</p> <p>A/C No.: 181701200149578 (MOP)</p> <p>181711200208906 (HKD)</p> <p>Swift Code: BKCHMOMXXXX</p> <p>Address of Receiving Bank: No. 20, Avenida do Ouvidor Arriaga, Macau</p> <p>Company Address : Av. Sidónio Pais No.63B-65A R/C, Macau</p> <p>Remarks:</p> <p>*All banking charges, if any, are to be paid by the applicant.</p> <p>*Please send the remittance receipt back to Creation Advertising's accounting department via fax (853-2897 6197) or e-mail (offcon@macau.ctm.net). Please mark your company name and booth number on the receipt.</p>

- c. The Organizer reserves the right to accept or decline any application for the show. If an application is rejected, the cheque and other application materials will be returned to the applicant.
- d. If exhibitor cancels or reduces their booth(s) for the show, no deposit will be refunded.
- e. The Organizer reserves the right to cancel, alter the character, reduce the scale of, shorten or extend the duration of the show at any time without bearing any liability whatsoever to the exhibitor due to circumstances beyond the Organizer's control, such as natural disasters, plague, embargo, civil unrest, legal proceedings or government regulations that make it impossible or impractical, for the Organizer in their absolute discretion to hold the show. The exhibitor shall have no claim whatsoever for compensation for loss or damage suffered or additional expenses as a result of the situations above. The Organizer shall refund the fees paid to them by the exhibitor proportionally after deducting an administrative fee (no interest incurred).

2.4 Venue Planning and Booth Allocation

- a. Organizer reserves the right to modify the layout of the show or the placement of the booth without prior notice to exhibitor.
- b. Organizer has full discretion in the allocation of booths and planning of the show floor. Complaints regarding such matters will not be considered.



- c. If necessary, Organizer has the right to modify the show plan and/or change booth space that has been allocated to the exhibitor previously. Exhibitor shall have no claim whatsoever for compensation as a result of such changes.
- d. To maintain the positive image of the show, if an exhibitor does not show up on the first day of the show, their booth will be sealed or assigned for other usage without prior notice to the exhibitor. Exhibitor shall have no claim whatsoever for compensation as a result of such circumstances.

2.5 Guidelines for Move-in and Move-out

- a. Exhibitor should only install their booth (self-built) according to drawings previously approved by the Organizer. Installation must be completed within the given time. The Organizer reserves the right to make necessary modifications to or dismantle installation that fails to comply with the approved layout and the rules & regulations set by the Organizer, without prior notice to the exhibitor. Exhibitor shall agree to said modifications and will be liable for all extra cost incurred.
- b. Exhibitor should not damage any properties of the venue or of other parties during move-in, move-out or the show. Exhibitor is liable to indemnify for loss or damage resulting from their own action.
- c. No fixture of any kind is allowed to be affixed to the partitions, floor or ceiling of the booth. Furthermore, exhibitor should be aware of public safety during booth installation.
- d. No spray paint, welding machine or electric saw is allowed.
- e. Exhibitor must obtain a move-out permit from the Organizer before moving out. Onsite security staff will check all exhibits on behalf of the Organizer before issuing a clearance.
- f. Organizer is not responsible for receiving or storing any booth materials or exhibits. Exhibitor should make their own arrangement to safeguard their personal properties.

2.6 Badges

For security reasons, three types of badges will be issued.

a. Exhibitor Badge

Each exhibiting company is allotted three exhibitor badges. During installation, the show and dismantling, exhibitor must wear the exhibitor badge at all times and should not transfer their badge to any other person. Onsite security has the right to verify the identity of the badge-holder. Please fill in Form 3 and send it back to the official contractor to apply for exhibitor badges. You can find Form 3 in this manual or download it via our official website.

b. Staff Badge

For security purposes, all staff should wear the staff badge while working in the venue. The Organizer has the right to verify the identity of the badge-holder.



c. Contractor Badge

This badge is decided specifically for non-official stand contractor to enter the venue during installation and dismantling. All badges are strictly non-transferable. The onsite security guards have the right to verify the identity of the badge-holder. Non-official stand contractor must apply this badge(s) from the official contractor by filling in Form 7 in this manual or download it via the official website.

2.7 Booth Design & Construction

- a. All booth construction and decoration must be in accordance with all legal law of Macao SAR and the rules and regulations set by the Organizer. Otherwise, the Organizer reserves the right to terminate the construction. Any cost incurred shall be borne by the exhibitor and/or their contractor. The non-official stand contractor badge must be applied in advance. Contractor should register at the onsite floor management office and collect their pre-ordered badges before starting to work.
- b. Exhibitor is not allowed to make any alterations to the structure of the standard booth or remove any integral parts from the booth. Request of booth maintenance or restructuring must be approved by the Organizer and only be performed by officially appointed service provider. During the show, the above-mentioned construction work can only be performed after opening hours.
- c. All exhibits, materials and fittings used or displayed in the booth must be fire-proofed and meet with the necessary fire safety precautions and regulations of Macao SAR.
- d. All booths exceeding 3.9m in height must obtain approval from the official contractor before the construction.

2.8 Exhibits Imports

Compliance All exhibits (including gifts, retail, food tasting) are required to meet legal requirements of the Macao Special Administrative Region of imports. If you have any questions, please call or visit the following website.

Serviços de Alfândega da Região Administrativa Especial de Macau da República Popular da China

Hotline: +853 8989 4317

<http://www.customs.gov.mo>

Government of the Macao Special Administrative Region Economic and Technological Development Bureau

Hotline: +853 8597 2618

<https://www.dsedt.gov.mo>

Instituto para os Assuntos Municipais

Hotline: +853 2852 6943



<https://www.iam.gov.mo/e/food/adminDefault>

2.9 Freight Forwarding

- a. Exhibitor is recommended to consult the official freight forwarder for freight forwarding or on-site delivery services.
- b. The freight forwarder is entrusted by the exhibitor for freight/exhibits delivery. The Organizer will not be responsible for any loss or damage to their freight.
- c. Exhibitor should make arrangement for receiving and storing their exhibits, products or booth materials.
- d. Should the Exhibitor require the assistance of freight workers in moving goods in or out of the venue during the move-in and move-out period, the exhibitor shall ensure the freight workers employed are legal workers in Macao and have to apply the “Temporary Worker” badge as requested by the Organizer.
- e. The “move-out permit” will be issued to all exhibitors by the Organizer after 4p.m. on 27 July 2025 (the last show day). Please appoint staff to collect the permit. Exhibitor move-out will start at 8pm on the same day, right after the show is closed.
- f. Exhibitor must not move out their exhibits anytime during the show, unless such removal is approved by the Organizer. Exhibitor must show their move-out permit to onsite security before removing exhibits from the venue and leaving the venue.

2.10 Cleaning & Waste Disposal

- a. The removal and disposal of empty boxes, crates, large trash, booth fittings or other discarded materials are not covered by the booth rental fee; exhibitor should arrange booth cleaning and waste disposal themselves. Any packages and exhibits left at the venue will be deemed abandoned; the cleaning cost incurred shall be borne by the exhibitor. Exhibitor must clear their own booth before opening hours each day and is responsible for the removal of all trash inside their booth.
- b. The non-official contractor appointed by the exhibitor is responsible for the removal of their own construction materials. No discarded materials should be left at the venue.
- c. The Organizer will provide cleaning service to exhibitors during move-in and the show. However, exhibitor should be responsible for the cleaning of their own booth. Exhibitor may leave small pieces of trash outside the booth for the cleaners to collect each day after the show is closed.

2.11 Shuttle Bus

Shuttle bus will transfer exhibitors between the hotel and the venue at designated time. The bus schedule will be released during the move-in period.



2.12 Occupational Safety and Health Ordinance

Exhibitors and / or their contractors must comply with Occupational Safety and Health Ordinance during construction and dismantling of booths.

- a. In compliance with the "Occupational Safety and Health Laws and Regulations", supplementary administrative regulations, and other relevant laws.
- b. Ensure the safety and health of employees during work.
- c. Provide safety devices and work systems, ensuring their proper operation
- d. Provide training and knowledge on occupational safety and health to workers, ensuring their awareness of potential hazards and appropriate responses.
- e. Based on the number of on-site workers, appoint corresponding safety management personnel to supervise the installation and dismantling works.
- f. For safety purposes, the use of ladders in excess of 2 meters in height is prohibited within the venue during the fair. If the construction/ dismantling work is carried out at a level over 2 meters or more above the ground, contractors should use work platforms equipped with double fencing (90 cm to 115 cm) and toe boards (not less than 15 cm high), such as scaffolding. Besides, ensure that workers correctly use personal protective equipment, including wearing safety belts and helmets
- g. For details of the "Occupational Safety and Health Laws", please visit https://www.dsal.gov.mo/dsso/zh_tw/standard/construction_osh.html#7



3. Rules & Regulations

3.1 Usage of Booth

- a. Exhibitor cannot transfer, rent or allow third party usage of their booth by any means. Meanwhile, only the exhibitor's staff are allowed to work inside their booth. Organizer may terminate any violator's right of participation immediately without prior notice. At the same time, Organizer reserves the right to order the immediate removal of exhibits from the venue, and the exhibitor will be liable for all cost incurred. The exhibitor will be blacklisted and be prohibited their participation in future exhibitions held by the Organizer.
- b. Exhibitor shall not place or operate any objects intended for promotion or sale (e.g. products, promotion rack, remote control toys and electric vehicles) outside their own booth. Exhibitor is liable for any accidents or legal proceedings due to the violation of such condition. The Organizer reserves the right to request the withdrawal of such items, without prior notice and decline any responsibility. Exhibitor will be liable for all cost incurred.
- c. Exhibitors shall not carry out any activities outside their own booth to the extent that it may influence the others, such as displaying/sale/promotion of goods, distribution of leaflets, etc. Also, exhibitor shall not occupy any place outside their own booth. They are also required to keep the venue clean and pay attention to fire safety.
- d. As required by the Venue, should there be a need for using any electric F&B equipment and appliances, such as but not limited to grillers, induction stove, chillers, refrigerators, and freezers in the venue, fire extinguishers must be placed in the same area.
- e. If activities arranged by the exhibitor (such as singing ceremony, auction, lucky draws, promotion and product demonstration) cause congestion or blockage to the aisles of the venue, the Organizer reserves the right to cease such activities. Hence, a written approval must be obtained from the Organizer in advance before such activities are performed.
- f. Exhibitor must store all personal properties or packaging materials in the right place.
- g. Exhibitor is not allowed to arrange/conduct any activities that may be considered as animal abuse.
- h. Audio/visual equipment of the exhibitor must not generate any noises which may cause nuisance or inconvenience to other exhibitors or visitors. The Organizer reserves the right to intervene if the sound level causes disturbance to the others, and terminate the exhibitor's right to use the booth if warning from the Organizer is ignored.
- i. Exhibitor must ensure that at least one personnel is guarding their booth at any time during the show. If the site management does not find any staff to guard the booth for a long time, the Organizer reserves the right to temporarily seal the booth. Early removal of exhibits is prohibited. (For special assistance, please contact the onsite management center of the Organizer.)
- j. No dismantling or removal of exhibits before the official closing will be allowed.



- k. Organizer reserves the right to abort any behavior that is considered offensive. Exhibitor may be requested to leave the venue.
- l. Exhibitor should not use any inflammable liquid/materials or any illegal decorative materials.
- m. Exhibitor shall be solely responsible for the public's losses or injuries caused by the delivery or operation of their exhibits. Any exhibits contain potential danger (such as laser products) must be operated or monitored by competent staff authorized by the exhibitor, and the exhibitor must receive written approval from the Organizer before displaying this sort of exhibits.
- n. Compressed gas balloons are prohibited under any circumstances.
- o. Public auction is prohibited under any circumstances.

3.2 Articles for Display and Sale

- a. During the show, all products (including gifts) and services provided by the exhibitor must be consistent with the exhibit description and brand name shown in the List of Exhibits form. If exhibitor is unable to submit detailed information of their products while applying for participation, additional information must be presented to the Organizer for approval at least one month in advance. The Organizer shall have the sole and absolute discretion to decide whether to approve such application or not.
- b. If the Organizer or the official contractor finds any brands, products or product types has not been previously declared by the exhibitor and/or is not recognized by the Organizer, then the Organizer or the official contractor reserves the right to terminate the sale of such articles or the exhibitor's participation. The exhibitor shall not claim any compensation from the Organizer.
- c. Product name and price must be labeled on all items for sale and on display.
- d. All exhibitors providing food and beverage services on site must sign the "Food Safety and Related Compliance Guidelines – Declaration" issued by the Municipal Affairs Bureau and the Economic and Technological Development Bureau of the Macao SAR Government as well as the "Food & Beverage Sampling and/or Selling – Approval Request Agreement" issued by the venue owner. Please visit the following websites for relevant forms.
 - 1. https://guangdongmacaofair.com/download/thefoodsafety_standardsandguidance_declaration.pdf
 - 2. https://guangdongmacaofair.com/download/FandBsamplingandselling_approvalrequestagreement.pdf
- e. Exhibitor should provide a copy of the certificate of authenticity for jewelry or jade (issued by laboratories in China, Hong Kong or Macao SAR) to the customer. During the show, exhibitor should be ready to present such certificate to the Organizer or the official coordinator if it is requested.



3.3 Macao SAR “Regulations on Food Labeling”

- a. According to the Economic and Technological Development Bureau, food label should be printed on all pre-packaged food. Reference on the food label should be including, but not limited to:
 1. Name of product
 2. List of ingredients (The nature and the specific name of a food additive must be listed if it is used, as referred in the “Despacho do Chefe do Executivo n.º 556/2009”)
 3. Durable life
 4. Name and address of the importer, local manufacturer or retailer
 5. Net weight or volume
 6. Batch identification information
 7. Country of origin
 8. Special conditions for storage and use
 9. Instruction
- b. According to the Economic and Technological Development Bureau, food label should be printed on all non-prepackaged food. Reference on the food label should be including, but not limited to:
 1. Name of product
 2. Batch identification information
 3. Country of origin
 4. Durable life
- c. For imported products, food labels must appear in Chinese, Portuguese or English; for made-in-Macau, food labels must appear in Chinese and Portuguese simultaneously. Exhibitor could receive the temporary food label from floor management center.
- d. In accordance with the decree law no. 50/92/M of the Macao SAR “Regulations on Food Labeling” which has amended by Administrative Regulation No. 7/2004 and Decree Law No. 56/94/M, any person who sells or displays foods products with labels that do not contain all the information as required, or that contain information that is inaccurate, flawed, altered or inconsistent with the actual ingredients shall be liable to fine ranging from MOP 1,000 to MOP 50,000; Any person who sells or displays food products whose durable life has passed, or covers the durable life with another label, keeps it hidden or concealed shall be liable to fine ranging from MOP 1,000 to MOP 10,000; Prohibited food will be seized and deemed as the property of Macao SAR. Please visit to obtain the detail information: https://bo.io.gov.mo/bo/i/92/33/declei50_cn.asp



3.4 Macao SAR “Consumer Rights and Interests Protection Law”

- a. Law No. 9/2021 “Consumer Rights and Interests Protection Law” of the Macao SAR has come into effect on 1 January 2022. It aims to protect the rights and interests of consumers, ensure the safety and quality of consumer goods and services, maintain the justice and fairness of the legal relationship between traders and consumers, enhance the transparency of trade practices, safeguard the legal benefits of consumers, and cracking down on unfair trade practices. In case of any violations against the “Consumer Rights and Interests Protection Law”, the offenders can be fined accordingly. For the details of the relevant provisions, please visit the “Consumer Rights and Interests Protection Law” webpage of the Macao SAR Government Consumer Council at https://www.consumer.gov.mo/Law/cpl_main.aspx?lang=zh or call the hotline +853 89889315.

3.5 Promotional Activities of Exhibitor

- a. While organizing activities during the Fair, exhibitors are responsible for the management of queues. If the queue has been given written permission by the Organizer to extend beyond the reach of the booth, the exhibitor should have enough barrier ropes and experienced staff or hire security personnel from the Organizer at his or her own expense to maintain order and to ensure that the crowd will not impede the normal operation of neighbouring booths. If the Organizer believes that the queuing crowd blocks the aisles or impairs public safety, the Organizer reserves the right to forbid the exhibitor to use the space beyond his or her booth.
- b. In order to protect the visitors’ safety and other exhibitors’ benefits, Organizer reserves the right to terminate any activities with prior approval depending on the current circumstance.
- c. Games or coupons with gambling elements are prohibited.

3.6 Guidance for Gift Distribution and Food Tasting

- a. Food and beverages can only be displayed inside the designated booth; the exhibitor must pay attention to food quality and the cleanliness of their booth. All food or beverage for sale and tasting must be stored and handled under hygienic environment.
- b. Food distributed by the exhibitor, including those intended for food tasting, must be within the expiry date. If any gift or food sample is found to be expired or deteriorated, the Organizer reserves the right to ban the exhibitor from continuing such activities.
- c. If there is food and beverage tasting, or sale of ice cream, food, drinks and so on, exhibitor must prepare enough rubbish bins and garbage bags to collect containers and utensils. If food, drinks, soup or rubbish is spilled on the ground occasionally, exhibitor should clean the area themselves or hire cleaners from the Organizer to do the work for them.



- d. Exhibitor please use the sticks provided by the Organizer for food tasting. It is safer and free.
- e. Any flame cooking is prohibited. The Organizer reserves the right to request immediate termination of such behavior.
- f. To comply with the anti-epidemic measures of the Macao SAR Government, the Organizer reserves the right to request exhibitors to call off or immediately stop the on-site food tasting activity.

3.7 Security and Insurance

- a. The Organizer will not be held financial or legal responsible for any risk concerning or affecting the exhibitors/visitors, including their personal properties. Exhibitor is therefore responsible for taking out all necessary insurance to cover their exhibits and belongings, the exhibitors' employees, and the public who visit their booths. The Organizer or official contractor will not be liable to any financial or legal responsibility for any loss of or damage to the items on display and/or the personal belongings.
- b. Exhibitor should arrange enough staff to safeguard their exhibits and belongings.
- c. Exhibitors should lock up all lockable drawers in the booth. Cash or important items are not recommended to be left in the cabinet.
- d. General security service will be provided on the show floor. If any suspects are found, please inform the Organizer or the onsite security guards immediately.
- e. Exhibitor must take utmost care of their exhibits and personal belongings during move-in and move-out. Exhibitor may hire security guards respectively if necessary.
- f. If the exhibits are with high value, the exhibitor must take out insurance in advance and inform the Organizer before entering the venue.

3.8 Code of Ethics and Business Conducts

- a. The Organizer prohibits all exhibitors from selling any drugs, medicines and health care products that are not registered in China or Macao SAR. If exhibitor is caught selling the above-mentioned items, the Organizer has the right to request immediate termination of such activity, and the exhibitor will be liable for legal responsibilities.
- b. Exhibitor is prohibited from selling, displaying or demonstrating any unauthorized or private products. Activities that violating intellectual property rights are strictly prohibited in the show. If there is sufficient evidence for such conduct, the exhibitor will be regarded as a violator of the show, their participation will be terminated and they will be reported to the Macao Customs Service or corresponding governmental agencies. Exhibitor will also be blacklisted and prohibited from participating the Organizer's future exhibitions.
- c. Any sale of obscene, private, low quality, counterfeit or faulty products is prohibited. The Organizer reserves the right to ban any demonstration, sale or dispatch of such products.



- d. No promotional activities with indecency or coarse features can be conducted nor can any commercial actions against any Macao SAR laws be taken. The Organizer reserves the right to cease such activities and report the violators to the police.
- e. Exhibitor is expected to conduct themselves in a discipline manner. Activities that may cause disturbance to other exhibitors or visitors (such as distributing questionnaires or harassing visitors) are not allowed.
- f. Exhibitor is responsible for the personal conduct of their staff. Exhibitor and their staff are prohibited from entering other exhibitor's booth unless being invited. Once an exhibitor's behavior is found and proved causing any damages to the reputation of the People's Republic of China, the Macao SAR, the show, the Organizer or any other organizations, the Organizer reserves the right to deny its participation. This includes product safety, respect for intellectual property rights, labour rights, environmental laws, etc.
- g. Exhibitor must not do anything that will jeopardize the image and reputation of GMBPF 2025. The Organizer reserves the right to request termination of such behaviors, and to pursue legal actions against the violators.

3.9 Display of Special Exhibits/Limitations on Sale and Publicity

- a. According to the "Guidelines for the Import of Medicine for Exhibition Purpose", published by the Pharmaceutical Administration Bureau of the Macao SAR Government, Department of Health, "it is prohibited to sell, offer as gift or otherwise distribute any pharmaceutical product to the public inside the exhibition venue".
- b. According to the "Guidelines for the Release of the Advertisement of Pharmaceutical Products during the exhibition" published by the Pharmaceutical Administration Bureau of the Macao SAR Government, "the Organizer shall submit the pharmaceutical product advertisement(s) together with the registration document or the certificate of free sale to the Pharmaceutical Administration Bureau 10 days before the start of the event for the record. Otherwise, the advertisement(s) cannot be displayed or distributed at the exhibition venue.
- c. According to the "Guidelines for the Release of Advertisements for products presented as having health benefits during the exhibition" published by the Pharmaceutical Administration Bureau of the Macao SAR Government, the Organizer should report the health care advertisements to the Health Bureau 10 days before the show takes place. Otherwise, onsite display or distribution of such advertisements is prohibited.
For more details regarding the above a to c regulations, please visit <https://www.isaf.gov.mo/%e6%9c%8d%e5%8b%99%e8%b3%87%e8%a8%8a/%e6%8c%87%e5%bc%95/%e5%b1%95%e8%a6%bd%e6%9c%83%e5%bb%a3%e5%91%8a%e6%8c%87%e5%bc%95/>
- d. In accordance with Article 15 of Law No.11/2021 "The Pharmaceutical Activity in the Field of Traditional Chinese Medicines and the Registration of Proprietary Chinese Medicines", only Chinese medicine pharmacies with valid licenses are allowed to sell proprietary Chinese medicines, toxic Chinese medicinal ingredients listed in Chinese materia medica, or general Chinese medicinal ingredients and their decoction pieces to the public. Engaging in this specified business without the necessary license may result in a



fine ranging from MOP 10,000 to MOP 700,000. For more details on the "Law on Chinese Medicine Pharmaceutical Activities and Registration of Proprietary Chinese Medicines," please visit https://bo.io.gov.mo/bo/i/2021/30/lei11_cn.asp

- e. Regarding the ingredients listed in the Chinese materia medica, please refer to the Dispatch of the Secretary for Social Affairs and Culture No. 95/2021 "List of Traditional Chinese Medicine Ingredients applied in the Macao Special Administrative Region", which includes:

- 1) Table 1 - Prescription Toxic Chinese Medicinal Ingredients
- 2) Table 2-A - Prescription General Chinese Medicinal Ingredients
- 3) Table 2-B - Non-prescription General Chinese Medicinal Ingredients

For more information, please visit <https://images.io.gov.mo/bo/i/2021/52/despsasc-95-2021.pdf>

- f. According to the requirements of the Health Bureau of the Macao SAR, selling of health care equipment is prohibited during the show (display of products is allowed). Exhibitor intending to display the above-mentioned pharmaceutical products should submit information of those relevant products to the Health Bureau / Pharmaceutical Administration Bureau / Customs of the Macao SAR Government for approval. (This procedure can be exempted if the products are already registered with the Health Bureau / Pharmaceutical Administration Bureau of the Macao SAR Government.)

Please visit the official websites of the above-mentioned bureaus or call their hotlines for details.

- 1) Health Bureau:

website <https://ssm.gov.mo/portal/> ; hotline +853 2831 3731

- 2) Pharmaceutical Administration Bureau:

website <https://www.isaf.gov.mo/> ; hotline +853 2852 4708

- 3) Macao Customs:

website <https://www.customs.gov.mo/cn/index.html> ; hotline +853 2855 9944

- g. As stipulated in Article 3 of the Labeling Law enacted by the Macao SAR Government, (1) product details including company name, company contact phone number, product composition, weight, production date and expiry date must be labeled on the packaging of the product. (2) if the exhibitor is an agent for merchandises not registered in Macao (in conformity with the sale regulations of Macao SAR), and yet they would like to sell such products in the Exhibition and Sales Area of the show, the detailed contact information of the agent (the exhibitor) must be labeled on the packaging of the product. According to the requirements of the Macao Customs Service, all electrical appliances for sale/display must be labeled with the CCC certified mark or other international safety mark.



h. Regarding the regulations on medicine and medical healthcare devices / equipment, any matters not fully addressed shall be handled in accordance with the relevant laws and regulations currently in force in Macao SAR. For more details, please refer to the official websites of Health Bureau / Pharmaceutical Administration Bureau / Customs of the Macao SAR Government.

* **If exhibitor violates the rules and regulations above, the Organizer reserves the right to request immediate termination of such activities, and the exhibitor will be liable for legal responsibilities.**

3.10 Guidelines on Waste Reduction and Waste Classification

According to the “Guidelines on Waste Reduction and Waste Classification for Meetings and Exhibitions” introduced by the Environmental Protection Bureau (DSPA) of the Macao SAR Government, to align with the government's "Source Reduction, Resource Recycling" policy for solid waste management, the Organizer encourages Contractors and Exhibitors to reduce waste through reuse and recycling. By implementing various environmental measures, the aim is to alleviate the pressure on Macao's waste disposal facilities and promote a "Green Exhibition" image.

a. Contractors

- 1) Using reusable materials to avoid disposable decoration materials during the installation.
- 2) Prioritize the use of products containing recycled content, such as recycled paper, rubber mats, and other recyclable materials. Avoid the use of decoration materials made from Polyvinyl Chloride (PVC).
- 3) Avoid using disposable display boards and signs made from plastics, such as foam boards or bubble boards; consider using alternatives, such as fabric, paper, or other recyclable materials.
- 4) Regarding to the “Guidelines on Waste Reduction for big event” introduced by the Environmental Protection Bureau (DSPA) of the Macao SAR Government, please visit https://dspa.gov.mo/pdf/guide_bigevent_2018-tc.pdf for details

b. Exhibitors

- 1) It is recommended for exhibitors to use recyclable and reusable eco-friendly materials during the exhibition.
- 2) Encourage to sort and recycle waste materials.
- 3) Option for electronic forms of promotion to reduce the printing of disposable promotional materials.
- 4) Avoid using and providing disposable items; promote the use of eco-friendly bags, water bottles, and utensils.



c. “Macao Green Convention and Event Guidance”

The "Macao Green Convention and Event Guideline" provides eco-friendly and low-carbon recommendations for organizing conferences, exhibitions, and various outdoor events, it also gives instructions on using the MICE events Carbon Emission Calculator for conventions and events. It helps individuals and organizations understand the green and environmentally friendly status of their conferences, exhibitions, and events. For more details, please refer to <https://www.gogreenshows.com/api/Image/Guidebook.pdf>

d. “Restrictions on the Provision of Plastic Bags”

On-site booths offering retail services shall comply with the relevant provisions of Law No. 16/2019 “Restrictions on the Provision of Plastic Bags” and Executive Order No. 143/2019. Apart from the exemption, a fixed amount of MOP1 shall be charged for each plastic bag provided, and relevant publicity materials should be posted or displayed. The personnel responsible for related work should clearly understand the corresponding provisions. (For related information and FAQs, please visit <http://www.dspsa.gov.mo/plasticbagcharge.aspx>)

3.11 Admission

The Organizer reserves the right to deny admission of any visitors, exhibitors or their agents who are at the absolute discretion of the Organizer regarded as unfit, intoxicated or likely to create disturbance or discomfort to the show, to other exhibitors or visitors.

3.12 Slogans & Posters

Slogans and posters that contain inappropriate messages or information are prohibited.



4. Others

4.1 Bad Weather & Typhoon

- a. If the typhoon signal No. 8 or the black rainstorm alert is hoisted before 8:30am, the venue will be temporarily closed.
- b. If the typhoon signal or the rainstorm alert is lowered or cancelled before 1:00pm, the venue will be reopened within 2 hours.
- c. If the typhoon signal or the rainstorm alert is lowered or cancelled after 1:00pm, the venue will be closed for the whole day.

4.2 Disclaimer

- a. If exhibitor violates any sections of this Exhibitor Manual and is denied their participation by the Organizer, the paid application fee and other costs (e.g. advertising fee and sponsor gifts) will not be returned. At the same time, the exhibitor shall have no claim for compensation as a result of their violation of rules. Exhibitor is responsible for all costs and losses incurred.
- b. Any casualties caused by natural disaster, war, diseases (such as the outbreak of Severe Acute Respiratory Syndrome, Coronavirus disease or other epidemics), terrorist attack, intimidation, riot, demonstration, internal disturbance, inevitable accident or anything outside the Organizer's control cannot be deemed as the Organizer's and the official contractor or their employees' misconducts.
- c. The Organizer shall not be responsible for the consequences of any commercial transactions conducted by the exhibitor during or after the show.
- d. Under no circumstances can exhibitor claim for compensation as a result of the Organizer's decision. Organizer does not bear responsibility to the exhibitor, their exhibits and personal belongings.
- e. The Organizer reserves the right to seize an exhibitor's personal properties and exhibits at the show to offset their unpaid fees and as a means of recovery of potential losses and damages.
- f. Exhibitor must ensure that their exhibits will not cause any complaint or legal proceeding. If so, the exhibitor must be responsible for all indemnifications, compensations or any expenses incurred.
- g. Confidentiality of Personal Information: all personal information disclosed by the exhibitor upon application is limited to the use of the GMBPF 2025 only. For enquiries, please contact the Organizer.



4.3 Intellectual Property

- a. Exhibitor should respect intellectual property rights. Sale or demonstration of private goods and unauthorized articles are prohibited. If there is sufficient evidence of such conduct, the exhibitor will be regarded as a violator of the show. Organizer reserves the right to terminate their right to use the booth and handed over the violator to the Macao Customs Service or other related government departments. The exhibitor will be blacklisted and denied their participation in future shows held by the Organizer.
- b. Exhibitor should obtain related copyright licenses or get authorization from corresponding copyright holder before playing any visual or sound materials (including vocal or visual recordings) during the show.

4.4 Prevention of Epidemic Diseases and Infectious Diseases

- a. All exhibitors, visitors and staffs must undergo a body temperature measurement, present green Macao health code and “negative” result certificate for COVID-19 nucleic acid testing before entering the venue, if the situation is deemed to be necessary.
- b. The Organizer will distribute face masks and disinfectant hand sanitizers and demand that all exhibitors and visitors must wear a mask before entering the show, if necessary.
- c. To maintain public hygiene, exhibitor who provide catering services must wear mask and gloves while handling food and beverage. Please be aware of personal hygiene after going to the washroom or being exposed to waste.

4.5 Regime for Prevention and Control of Tobacco Use

Law No. 5/2011 of the Macao Special Administrative Region (Regime of Tobacco Prevention and Control) which has amended by Law no.13/2022 and Law no.9/2017 has entered into effect as from 1 January 2018. The new tobacco control law stipulates the prohibition of smoking (including tobaccos and e-cigarettes) in all indoor and outdoor spaces (with the exception of the designated smoking areas). Offenders are liable to a maximum fine of MOP1,500.00. For details about the above-mentioned law, please visit the following website <https://www.ssm.gov.mo/apps1/smokefree/ch.aspx#clg19665> or dial the hotline +853 2855 6789.



4.6 Regime of Prevention and Control of Underage Alcohol Consumption

Law No.6/2023 “Regime of Prevention and Control of Underage Alcohol Consumption” for short “Alcohol Control Law” has entered into effect from 5 November 2023. In accordance with the regulations below of the Premises engaged in the sale or supply of alcoholic beverages in public places.

- a. Premises engaged in the sale or supply of alcoholic beverages must post visibly the signage approved by the Chief Executive’s Dispatch in Chinese, Portuguese, and English, which indicates the prohibition of the sale or supply of alcoholic beverages to minors (persons under 18 years of age).
 - 1) The alcohol content, measured as a percentage by volume, must be indicated in a clearly visible way on all individually packaged alcoholic beverages to be sold or made available.
 - 2) Alcoholic beverages that are sold or made available separate from the original packaging, or are the result of mixing two or more beverages, must indicate that the alcoholic strength is greater than 1.2% vol in a visible way.
- b. Presentation of identity document must be requested before the act of sale or supply whenever there is doubt about the age of the buyer or the person to whom alcoholic beverages are to be supplied. Those who refuse to present such document shall be presumed to be a minor.
- c. Premises manager or employee who violate the Alcohol Control Law are subject to a fine.

For more information about the “Alcohol Control Law”, please visit

<https://www.ssm.gov.mo/apps1/alcoholcontrol/ch.aspx#clg28768> or call the hotline at (853)2855 6789

4.7 Others

- a. Exhibitor should not engage in any activities that will jeopardize the image of the show.
- b. The Organizer reserves the right to alter the nature or the layout of the show, while the exhibitor shall have no claim for compensation as a result of such changes.
- c. The Organizer reserves the right to deny an exhibitor's participation or allocate their booth without giving any explanation.
- d. The Organizer reserves the right to terminate or intervene any conducts that are considered inappropriate. Under this circumstance, the Organizer may request the offending exhibitor to leave the venue. The Organizer reserves the right of interpretation of this Manual.
- e. If exhibitor violates any rules and regulations and is denied participation by the Organizer, their paid exhibition fee will not be refunded.



- f. All problems that arise will be notated and the Organizer will issue warning to exhibitor who violates this Exhibitor Manual. The Organizer shall have the sole and absolute discretion to ban the exhibitor from participating in future shows held by the Organizer.
- g. The Organizer will issue warning to exhibitor whose exhibits (including free gifts) and services are inconsistent with the declared information on their application form. The Organizer reserves the right to deny the exhibitor's participation; any paid fees will not be refunded if the exhibitor is disqualified.

5. Booth Design & Facilities

5.1 Standard Booth

All standard booths must be erected by the official contractor.

Size: 3m x 3m x 2.5m

Booth facilities include: partitions, company fascia (one side open x1, two side open x2), information desk with lockable drawer x1, folding chairs x2, lockable cabinets x1, display shelves x2, 13Amp/220V (1000W) socket x1, fluorescent tubes (23W) x2, rubbish bin x1

Notes:

- Unless requested by the exhibitor, partitions between two or more consecutive booths of the same exhibitor will be removed. (Only applicable to Guangdong Exhibitors)
- No nails or fixture of any kind are allowed to be affixed to the booth. Exhibitor will be liable for any damages to the booth.
- All electrical set up (including lighting devices) should be approved by the official contractor before the installation. The use of ineligible electrical fittings is not allowed. Please refer to Form 5A, 5B and 5C in the “Additional Facilities & Service Order Forms” section to apply for additional furniture, electrical fittings or alternation of booth layout.
- The Organizer has the right to install power switches and fuse boxes inside a booth.
- After the show is officially closed, all exhibits and booth materials must be removed from the venue within given time. Any items left inside the venue will be deemed abandoned, and all cleaning cost shall be borne by the exhibitor.

* Standard Booth Models (as shown below)



Standard Booth A
(Macao Pavilion)



Standard Booth B
(Guangdong Pavilion)



Standard Booth C
(The Belt and Road Pavilion)

Additional Facilities

Please fill in Form 5A, 5B and 5C in the “Additional Facilities & Service Order Forms” section to apply for additional facilities such as furniture, display equipment and electrical fittings. All fees must be paid in advance.



5.2 Raw Space Booth

Raw space will be allotted to exhibitor who prefers to design and construct their own booth. Raw space exhibitor is also required to comply with all rules & regulations set by the Organizer.

a. Booth layout

If exhibitor hires non-official contractor for booth design and construction, the original plans and design proposals must be submitted in triplicate to the Official Stand Contractor via email for approval on or before 20 June 2025. Drawings submitted must be to a reasonable scale of not less than 1:100; in full dimensions and must contain information such as floor plan, booth's front and side elevations, booth elevation, telephone (upon request), electrical fitting, colors and materials to be used, any audio-visual equipment to be used and telecommunication interface, etc. The name of the Contractor should be indicated on the lower-right corner of all the proposals.

Please contact the official contractor for detailed information about height limit for booth. The Organizer reserves the right to decline a layout or require amendments or alterations to the layout. The exhibitor and their contractor are responsible for the safety of their booth structure during installation, the show and dismantling.

b. Electrical Installation

All electrical installation must be performed by licensed electrician. The electrical installation layout should be submitted to the official contractor for approval no later than 20 June 2025. The name of the contractor should be indicated on the lower-right corner of all the drawings. Electricity will be supplied upon passing the check from the Official Stand Contractor and submitting "Service Energization Application" and "Electrical Work Testing Report"

c. Height Limit

To erect booth exceeding 3.9m in height, exhibitor must apply for written approval from the official contractor before the installation. The exhibitor and their contractor are responsible for the safety of their booth structure during installation, the show and dismantling. The above-mentioned exhibition raw space booths must also carry a "Safety Certificate" issued by a qualified civil engineer/ surveyor in Macao. Exhibitors will have to submit this certificate to the Official stand contractor for approval on or before 1 July 2025. If this rule is not observed, the Official stand contractor reserves the right to prohibit access to the booth or stop electricity to the booth.



d. Booth structure next to columns

In accordance with the regulations of The Venetian Macao Convention and Exhibition Center,

- a) Firefighting equipment attached to columns must be prominently placed, with a minimum clearance of 0.5 meters reserved in the front.
- b) For the booth located next to the columns with standpipes and alarm speakers, a minimum of 1.2 meters limit must be reserved in the front, and a movable door should be installed. For the other sides of the columns, a minimum of 0.5 meters limit should be reserved.
- c) For fire extinguishers attached to the column, a minimum of 0.8 meters limit should be reserved, and the fire extinguisher must be removed and placed outside the booth.

e. Fire Safety Precautions

- a) All booth materials must be fire-proofed and meet with the necessary fire safety precautions and regulations of the Macao SAR. All raw space contractors must prepare effective fire extinguishers in conspicuous spots within the assigned area during the construction period for safety reasons. During the exhibition period, raw space booths should be equipped with fire extinguishers in accordance with all applicable fire prevention and building regulations of Macao SAR. One functional fire extinguisher must be placed in a conspicuous spot for every 100 square meters (5kg dry powder fire extinguishers for general exhibits, and 3kg carbon dioxide fire extinguishers for electric or precision instruments).
- b) As required by the Venue, should the event require the use of large electric equipment such as but not limited to LED walls, Av control panels / consoles in the venue, fire extinguishers are required to be placed next to the equipment or area.



f. Site Work and Waste Disposal Deposit

To ensure that all raw space contractors will complete installation, dismantling and removal of waste within the given time; and to strengthen the efficiency of management during construction, exhibitor or their contractor must pay the “Site Work and Waste Disposal Deposit” to the Organizer no later than 10 July 2025. A deposit of 200 MOP/m² (minimum levy of 5,000.00 MOP) is required. After the dismantling of booths and removal of all the rubbish from the venue, including carpet adhesive glue stains in the raw space, all Raw Space Exhibitors or their contractors must acquire the “Raw Space Booth Cleaning Status Factsheet” from the Official Contractor and sign on the corresponding documents in accordance with the actual environment status, to complete the whole dismantling procedure. Any remaining rubbish requiring clean ups by the Organizer will be at the expense of the exhibitor and/or their contractor. The cost may be deducted proportionally from the Site Work and Waste Disposal deposit. The deposit will be fully refunded to exhibitor within 45 days, if the construction site is returned in the same condition as it is allotted to the exhibitor at the beginning of the show.

g. Insurance

Exhibitors or their contractors are responsible for taking out adequate and comprehensive insurance. This shall include without limitation construction third party liability insurance for personal injury, death, and property damage, as well as employees’ compensation insurance for construction personnel. The insurance policy term shall cover the full span of the exhibition, including the times of construction, exhibition and dismantling.

h. Booth’s Partitions

Exhibitor may set up and decorate their booth’s partitions that are facing onto the aisle, the interior of their own booth, or the adjacent booths. All decorations must meet with acceptable quality and aesthetic standards.

i. Paint spraying, welding and the use of electric saw is strictly prohibited inside the venue.

5.3 Contractor

- a. Only legal workers authorized by the Macao SAR can be hired by contractor for booth construction. Exhibitor is responsible for taking out labor insurance to cover their workers. If the use of illegal labor is involved, the Organizer reserves the right to cease the construction immediately; and the offender will be reported to the Bureau of Labor Affairs and other related government departments. All legal responsibilities shall be borne by the exhibitor and their contractor. Exhibitor should fill in Form 7A - the “Contractor Declaration Form (For Raw Space Booth Use Only)” to declare that the contractor is



appointed by the exhibitor. Also, the contractor has to fill in Form 7B - the “Contractor Badges Application Form (For Raw Space Booth Use Only)” to apply for badges (Please refer to Form 7B for details). One ID card copy and one ID photo must be submitted along with Form 7B for badges application. Individual application will not be accepted. The Organizer will not accept application with inconsistent information.

- b. Contractor should not damage any properties of the venue or of other parties during move-in, move-out or the show. The offender is liable to indemnify for loss or damage resulting from their own action.

5.4 Deduction of Site Work and Waste Disposal Deposit

If exhibitor and/or their contractor fails to comply with the rules & regulations specified in the “Deduction of Site Work and Waste Disposal Deposit”, the Organizer and the official contractor may deduct the penalty fee from their deposit proportionally. Please refer to Appendix 1 for the full document of the “Deduction of Site Work and Waste Disposal Deposit”.

5.5 Electricity Supply

- a. For safety reasons, all electrical set up must be carried out solely by the official contractor.
- b. Basic lighting equipment will be provided by the Organizer. Standard level of power supply: single phase 220 volt (V) 50 (Hz), triple phase 380 volt (V) 50 (Hz).
Electricity will be turned off 30 minutes after the show closes on show days.
- c. Each electric socket shall be used by one electrical appliance only. Use of extension cord is strictly prohibited.
- d. Exhibitor using a variety of electrical appliances shall apply for socket with appropriate wattage from the Organizer (according to the number of electrical appliances in use and their respective wattage), in order to avoid the appliances from exceeding the leased wattage at startup. (Such appliances may include freezer, refrigerator, etc. Please refer to Form 5B and 6A for details.)
- e. The Organizer reserves the right to disconnect any electrical supplies as the result of the exhibitor's violation of the above-mentioned rules; the exhibitor must pay an administration fee and an additional power connection fee to re-connect their power supply. The re-connection will be completed within 24 hours.
- f. 24 hours of electricity supply must be applied from the official contractor in advance.
- g. Non-official contractor should apply for temporary power supply in advance if electricity is necessary during the installation and dismantling. For any enquiries, please contact the official contractor.
- h. Total power consumption of the exhibitor shall not exceed the preset limit.



6. Hotels, Transportation and Other Services

6.1 Official Accommodation

Please refer to the Hotel Accommodation Application Form (Form 4) on page 50-51 of the Exhibitor Manual for detailed information.

6.2 Transportation

Free shuttle bus will be available between the hotels and the venue.



7. Travel Information

7.1 Geographic Location

The Macao Special Administrative Region is located on the western side of the Pearl River Delta in Guangdong Province, China. It lies about 60 kilometers to Hong Kong's west across the Delta. The Macao Special Administrative Region has an area of 32.9 km², comprised of the Macao Peninsula, Taipa, Coloane, the reclaimed area COTAI, Zone A of the new district and Macao Administration Zone on the Artificial Frontier Island of Zhuhai-Macao of the Hong Kong-Zhuhai-Macao Bridge. Three bridges connect Macao to these islands. Macao is connected to Zhuhai and Zhongshan through the Border Gate; and one may reach the Hengqin Island via the COTAI Frontier Post and the Lotus Bridge located in Taipa.

7.2 Population and Languages

The total population is estimated at around 687,900. Over 90% of Macao residents are ethnic Chinese. The remaining includes Portuguese, Filipino and other nationalities.

Its official languages are Chinese and Portuguese; and Cantonese is being spoken widely in daily communication. English is commonly used in trade, tourism and commerce.

7.3 Political Background

Macao is a Special Administrative Region of the People's Republic of China since December 20, 1999. Under the principle of "One Country, Two systems", Macao enjoys a high degree of autonomy. The uniqueness and characteristic of its political, economic and social systems remain unchanged since its reunification with Mainland China. Macao is also a renowned free port and tax haven.

7.4 Visa

All visitors must hold a passport or a valid travel document for travel to Macao.

All visitors are required to have a visa except nationals of countries which are exempted from a visa or entry permit. For more information on "Visa" and "Entry Permit" Exemption, please visit the website of the Macao Immigration Services of Public Security Police Force: <https://www.gov.mo/zh-hant/services/ps-1474/ps-1474b/>

A Macao visa can be obtained through the Embassies / Consulates of the PRC and should be used within its validity. Visitors may also apply for an entry permit or visa upon arrival at the immigration checkpoint. However, visitors from certain countries are required to obtain a visa in advance before their trip to Macao. For more information, please visit the website: https://www.fsm.gov.mo/psp/eng/psp_top5_3m.html



There are three types of entry permit (i.e. Visa-upon-arrival) :

Individual – MOP200 (one-off) (MOP100 for children under the age of 12)

Family Passport – MOP400 (one-off)

Group – MOP100 (one-off) per person for groups of at least 10 people organized by a single travel manager and presenting a collective travel document

The above information is for reference only. For further information on entry formalities, please contact the Border Control Department of Public Security Police Force at Tel: (Macao area code) +853 2872 5488 or email: sminfo@fsm.gov.mo, or visit their website: www.fsm.gov.mo.

Visa Application for Chinese Citizens

1. Exhibitors can also apply for visa through the China International Travel Service (CITS).

Tel: (+86) 756 212 0028 Fax: (86) 756 212 0066

Address: 1034 Fenghuang Road South, Zhuhai, China



List of Deadlines

Form	Type of Form	Deadline	Recipient	E-mail or Fax No.
1A	Booth Categories Form (Standard Booth)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestc@creation.com.mo
1B	Booth Categories Form (Raw Space Booth)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestb@creation.com.mo
2	Promotion Sponsorship Form (For Special Promotional Activities)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: 2025gmbpf@gmail.com
3A	Exhibitor Badges (For Macao Exhibitors)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: 2025gmbpf@gmail.com
3B	Exhibitor Badges (For Guangdong Exhibitors)	20 June 2025	Guangdong Coordinator	Fax: (86) 133 5291 4932 E-mail: 13352914932@163.com
3C	Exhibitor Badges (For the Belt and Road Exhibitors)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestc@creation.com.mo
4	Hotel Accommodation Application Form	27 June 2025	Hotel Service Provider	Fax: (853) 2851 9822 E-mail: info@macauexplorertravel.com
5A	Furniture Application Form (For Standard Booth Use only)	20 June 2025	Standard Booth Contractor	Fax: (853) 2897 6197 Macao Pavilion: E-mail: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion E-mail: salestc@creation.com.mo
5B	Electrical Installation Application Form (For Standard Booth Use only)	20 June 2025	Standard Booth Contractor	Fax: (853) 2897 6197 Macao Pavilion: E-mail: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion E-mail: salestc@creation.com.mo
5 C1	Booth Facility Layout (Macao Pavilion)	20 June 2025	Standard Booth Contractor	Fax: (853) 2897 6197 E-mail: 2025gmbpf@gmail.com
5 C2	Booth Facility Layout (Guangdong Pavilion)	20 June 2025	Standard Booth Contractor	Fax: (853) 2897 6197 E-mail: salestc@creation.com.mo
5 C3	Booth Facility Layout (The Belt and Road Pavilion)	20 June 2025	Standard Booth Contractor	Fax: (853) 2897 6197 E-mail: salestc@creation.com.mo



Form	Type of Form	Deadline	Recipient	E-mail or Fax No.
6A	Electrical Installation Application Form (For Raw Space Booth Use Only)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestb@creation.com.mo
6B	Hanging Services (For Raw Space Booth Use Only)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestb@creation.com.mo
6C	Material Handling & Equipment Rental (For Raw Space Booth Use Only)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestb@creation.com.mo
7A	Contractor Declaration Form (For Raw Space Booth Use Only)	20 June 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: salestb@creation.com.mo
7B	Contractor Badges Application Form (For Raw Space Booth Use Only)	4 July 2025	Official Coordinator	Fax: (853) 2897 6197 E-mail: offcon@macau.ctm.net
Appendix 1	Deduction of "Site Work and Waste Disposal Deposit"			

Form 1A	Booth Categories Form (Standard Booth)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Email: salestc@creation.com.mo
Deadline 20 / 06 / 2025		



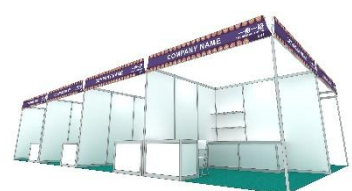
Notes for Booth Construction

Standard Booth (9 m²)

1) Standard Booth – A, B, C

Size: W3m x D3m x H2.5m

- * Partitions
- * Company fascia (one side open x1 or two sides open x2)
- * 1 lockable cabinets (W 2m x D 0.5m x H 0.75m)
- * 2 shelves
- * 1 lockable information desk with 2 folding chairs
- * 2 energy saving spotlights (23W)
- * 1 13Amp /220V socket (1000W)

* Standard Booth Models (as shown below)		
 <p>Standard Booth A (Macao Pavilion)</p>	 <p>Standard Booth B (Guangdong Pavilion)</p>	 <p>Standard Booth C (The Belt and Road Pavilion)</p>

Company Name: _____

Booth Num.: _____

Contact Person: _____

Title: _____

Contact Num.: _____

Fax Num.: _____

Company Stamp & Authorized Signature

Date

Form 1B	Booth Categories Form (Raw Space Booth)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Deadline 20 / 06 / 2025		

Raw Space Booth of _____(m²)

Points to note for Raw Space Exhibitor:

- The Exhibitors have to design and construct their own booths and adhere to the Rules & Regulations along with any other conditions, which the Organizer may specify before or during the exhibition.
- If an exhibitor appoints their own contractor for any design and contracting work, the original plans and design proposals must be submitted to the Official Stand Contractor via email for approval on or before 20 June 2025. Drawings submitted must be to a reasonable scale of not less than 1:100; in full dimensions and must contain information such as floor plan, booth's front and side elevations, booth elevation, telephone (upon request), electrical fitting, colors and materials to be used, any audio-visual equipment to be used and telecommunication interface, etc. The name of the Contractor should be indicated on the lower-right corner of all the proposals. If there are any questions to the height limit of the booth, please contact the Official Stand Contractor. The Organizer reserves the right to withhold granting approval to the drawings or require amendments or variations of the proposals. The safety of the booth structure (including at the times of construction, exhibition and dismantling) shall be borne by exhibitors and their contractors.
- All the electricity installation should be completed by licensed electrician. The electrical installation drawing should be submitted to the Official Stand Contractor for approval on or before 20 June 2025. The name of the Contractor should be indicated on the lower-right corner of all the drawings. Electricity will be supplied upon passing the check from the Official Stand Contractor and submitting "Service Energization Application" and "Electrical Work Testing Report".
- Exhibitors must apply in writing for the construction of any booths that are of over 3.9m high or any two-storey structures from the Official Stand Contractor and obtain written approval from the Official Stand Contractor. The safety of the booth structure (including at the times of construction, exhibition and dismantling) shall be borne by exhibitors and their contractors. The above-mentioned exhibition level must also carry a "Safety Certificate" issued by a qualified civil engineer/ surveyor in Macao. Exhibitors will have to submit this certificate to the Official stand contractor for approval on or before 10 July 2025. If this rule is not observed, the Official stand contractor reserves the right to prohibit access to the booth.

- All raw space contractors must prepare effective fire extinguishers in conspicuous spots within the assigned area during the construction period for safety reasons. During the exhibition period, raw space booths should be equipped with fire extinguishers in accordance with all applicable fire prevention and building regulations of Macao SAR. One functional fire extinguisher must be placed in a conspicuous spot for every 100 square meters (5kg dry powder fire extinguishers for general exhibits, and 3kg carbon dioxide fire extinguishers for electric or precision instruments).
- Exhibitors or their contractors are responsible for taking out adequate and comprehensive insurance. This shall include without limitation construction third party liability insurance for personal injury, death, and property damage, as well as employees' compensation insurance for construction personnel. The insurance policy term shall cover the full span of the exhibition, including the times of construction, exhibition and dismantling.
- All Exhibitors or their contractors are required to lodge a "Site Work and Waste Disposal Deposit" of MOP\$200.00/m² (minimum levy of MOP\$5,000.00) on or before 10 July 2025 to ensure that their raw space booths will be constructed and dismantled in scheduled time and their sites will be clear of any bulky or large rubbish after the exhibition in legal and safe condition. After the dismantling of booths and removal of all the rubbish from the venue, including carpet adhesive glue stains in the raw space, all Raw Space Exhibitors or their contractors must acquire the "Raw Space Booth Cleaning Status Factsheet" from the Official Contractor and sign on the corresponding documents in accordance with the actual environment status, to complete the whole dismantling procedure. Any remaining rubbish requiring cleanups by the Organizer will be at the expense of the Exhibitor(s) and their contractors concerned or deducted directly from the deposit. The deposit will be refunded to the Exhibitors within 45 days, provided their exhibition sites are, in the Organizer's view, clear from damages to the exhibition hall and/or of any rubbish. The deposit is to be made payable to "Creation Advertising Co., Ltd.".
- In circumstance that Contractors fail to comply with the conditions specified in the "Deduction of Site Work and Waste Disposal Deposit", the Organizer and the Official Contractor may deduct the specified amount/percentage of the site work deposit as specified. Please refer to appendix 1 of the exhibitor manual for the full version of the conditions of the "Deduction of Site Work and Waste Disposal Deposit".
- Exhibitors should decorate their booth's partitions facing onto their own booth area, aisle and adjacent booths. All surfaces on booth's partition must be finished to an acceptable standard on all surfaces.



- Paint spraying, welding and the use of electrical saws are strictly prohibited inside the exhibition hall.
- Any exhibitor requiring additional facilities and services (such as electrical fitting) should complete the additional order form 6A, 6B, 6C and return by fax to : +853-2897 6197 or by Email to : salestb@creation.com.mo

Company Name:_____	Booth Num.: _____
Contact Person:_____	Title: _____
Contact Num.:_____	Fax Num.:_____

Company Stamp & Authorized Signature

Date



Form 2	Promotion Sponsorship Form (For Special Promotional Activities)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Contact Person: Ms. Ivy Leung Tel: (853)28976198 Fax: (853)28976197 Email: 2025gmbpf@gmail.com
Deadline 20 / 06 / 2025		

Number		Type of Sponsorship	Sponsorship Amount (MOP) / Items	
1	<input type="checkbox"/>	Special Discount on Branded Products	Product(1) _____ market price _____ (MOP / Unit of product), Selling at a discount of _____ % , the discounted price is _____ (MOP)	
			Product(2) _____ market price _____ (MOP / Unit of product), Selling at a discount of _____ % , the discounted price is _____ (MOP)	
			Product(3) _____ market price _____ (MOP / Unit of product), Selling at a discount of _____ % , the discounted price is _____ (MOP)	
2	<input type="checkbox"/>	Lucky Draw	Sponsored Product(1): _____ Price: _____	Quantity: _____ Total Value (MOP): _____
			Sponsored Product(2): _____ Price: _____	Quantity: _____ Total Value (MOP): _____
			Sponsored Product(3): _____ Price: _____	Quantity: _____ Total Value (MOP): _____



Form 2	Promotion Sponsorship Form (For Special Promotional Activities)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Contact Person: Ms. Ivy Leung Tel: (853)28976198 Fax: (853)28976197 Email: 2025gmbpf@gmail.com
Deadline 20 / 06 / 2025		

Remarks:

1. Please submit this form along with the photos of the products.
2. As the quotas for sponsorship are limited, application will be considered on a first-come, first-served basis. Please submit the application form no later than 20 June 2025. Organizer will contact exhibitor for arrangement details.
3. Sponsor will receive free advertising service in return for their sponsorship. The more you sponsor, the better advertising campaign you can get.
4. Exhibitor is responsible for arranging delivery for their sponsored items. All items must be delivered to the venue before the date designated by the organizer.
5. Organizer reserves the right to select sponsored items and decide the forms of sponsorship.
6. Please refer to sponsorship information provided by the organizer for details.
7. Organizer has the right to alter the nature of the sponsorship.
8. In case of any dispute, the organizer reserves the right of final decision.

Company Name:_____

Booth Num.: _____

Contact Person:_____

Title:_____

Contact Num.:_____

Fax Num.:_____

Company Stamp & Authorized Signature

Date



Form 2	Promotion Sponsorship Form (For Special Promotional Activities)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Contact Person: Ms. Ivy Leung Tel: (853)28976198 Fax: (853)28976197 Email: 2025gmbpf@gmail.com
Deadline 20 / 06 / 2025		

Special Promotional Activity 1

Special Discount on Branded Products

Details: Exhibitor from Macao and Guangdong cities can select their own branded product (which can be more than one) and sell them with price lower than the market price or the base price. Limited offer or time sale strategy is permitted. Organizer will offer special advertising campaign to exhibitor who enrolls in the "Special Discount on Branded Products" sponsorship. Discount promotion containing exhibitor and product information will be available to visitors.

Types of advertising include the following:

- . "Branded Products Mega Sale" Promotion
- . Official advertising
- . Official website

* The services above are free of charge

Special Promotional Activity 2

Lucky Draw

Details: Each entry ticket comes with a ticket number and a lucky draw ticket; visitors can put the lucky draw tickets into the lucky draw box and keep the entry ticket for number verification. The major prizes include the first, second, third, fourth and the fifth prize. The higher the total value of items sponsored, the better benefits will be offered.

* Limited number of the promotional activities will be offered on a first-come-first-serve basis, please contact the Organizer for more details.



Form 3A	Exhibitor Badges (For Macao Exhibitors)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Email: 2025gmbpf@gmail.com
Form & Payment Deadline 20 / 06 / 2025		

Exhibitor Badges

Our company applies for _____ exhibitor badge(s). (3 free badges per standard booth)

Names of the badge-holders representing our Company:

1		2		3	
4		5		6	
7		8		9	

Remarks:

1. Exhibitor must wear their exhibitor badge at all times during move-in, move-out and the show. Exhibitor should show their badge to onsite security for identity verification, if it is requested.
2. Exhibitor can obtain badges from the organizer or the coordinator (3 free badges per standard booth). Over allotment fee will be MOP 10.00 per badge.
3. Exhibitor badges containing the exhibitor's company name, booth number and badge number can be obtained at the Information Counter before the show opens. Exhibitor should be careful that replacement of lost/stolen badges is not available.

Company Name: _____

Booth Num.: _____

Contact Person: _____

Title: _____

Contact Num.: _____

Fax Num.: _____

Company Stamp & Authorized Signature

Date



Form 3B	Exhibitor Badges (For Guangdong Exhibitors)	Please send back to: Guangdong Coordinator: Foshan Shunde Association for the Promotion of Small and Medium Enterprises Contact person: Ms. Li Tel: (86) 13352914932 Email: 13352914932@163.com
Form & Payment Deadline 20 / 06 / 2025		

Exhibitor Badges

Our company applies for _____ exhibitor badge(s). (3 free badges per standard booth)

Names of the badge-holders representing our Company:

1		2		3	
4		5		6	
7		8		9	

Remarks:

1. Exhibitor must wear their exhibitor badge at all times during move-in, move-out and the show. Exhibitor should show their badge to onsite security for identity verification, if it is requested.
2. Exhibitor can obtain badges from the organizer or the coordinator (3 free badges per standard booth). Over allotment fee will be MOP 10.00 per badge.
3. Exhibitor badges containing the exhibitor's company name, booth number and badge number can be obtained at the Information Counter before the show opens. Exhibitor should be careful that replacement of lost/stolen badges is not available.

Company Name: _____

Booth Num.: _____

Contact Person: _____

Title: _____

Contact Num.: _____

Fax Num.: _____

Company Stamp & Authorized Signature

Date



Form 3C	Exhibitor Badges (For the Belt and Road Exhibitors)	Please send back to: Official Coordinator Creation Advertising Co., Ltd. Tel: (853)2897 6198 Fax: (853)2897 6197 Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Exhibitor Badges

Our company applies for _____ exhibitor badge(s). (3 free badges per standard booth)

Names of the badge-holders representing our Company:

1		2		3	
4		5		6	
7		8		9	

Remarks:

1. Exhibitor must wear their exhibitor badge at all times during move-in, move-out and the show. Exhibitor should show their badge to onsite security for identity verification, if it is requested.
2. Exhibitor can obtain badges from the organizer or the coordinator (3 free badges per standard booth). Over allotment fee will be MOP 10.00 per badge.
3. Exhibitor badges containing the exhibitor's company name, booth number and badge number can be obtained at the Information Counter before the show opens. Exhibitor should be careful that replacement of lost/stolen badges is not available.

Company Name: _____

Booth Num.: _____

Contact Person: _____

Title: _____

Contact Num.: _____

Fax Num.: _____

Company Stamp & Authorized Signature

Date



Form 4	Hotel Accommodation Application Form	Please send this back to: General Assembly Travel Agency: Explorer Cultural Travel Tel: (853) 2856 5028 / 6532 3322 Fax: (853)2851 9822 WeChat: Scan QR code on the next page Email: info@macauexplorertravel.com
Deadline 27 / 06 / 2025		

Macau Explorer Cultural Travel is the official accommodation provider of GMBPF 2025 that offers discounted hotel booking to all exhibitors

Hotel	Address	Rooms	Dates (Currency : MOP)					Noted
			23/7 (Wed)	24/7 (Thur)	25/7 (Fri)	26/7 (Sat)	27/7 (Sun)	
Hotel Royal Macau	Estrada da Vitória 2-4, Macau	Price	1,030.00	1,030.00	1,160.00	1,430.00	1,030.00	Additional Breakfast: MOP100/per meal
		<input type="checkbox"/> Twin Beds	() room	() room	() room	() room	() room	
		<input type="checkbox"/> Double Bed	() room	() room	() room	() room	() room	
Grandview Hotel Macau	142, Estrada Governador Albano de Oliveira, Taipa, Macau.	Price	980.00	980.00	1,050.00	1,380.00	980.00	Please contact the travel agency for enquiries about the additional breakfast.
		<input type="checkbox"/> Twin Beds	() room	() room	() room	() room	() room	
		<input type="checkbox"/> Double Bed	() room	() room	() room	() room	() room	
Grand Dragon Hotel	Rua de Chaves No. 36-58, Taipa, Macau	Price	1,040.00	1,040.00	1,210.00	1,460.00	1,010.00	Additional Breakfast: MOP65/per meal
		<input type="checkbox"/> Twin Beds	() room	() room	() room	() room	() room	
		<input type="checkbox"/> Double Bed	() room	() room	() room	() room	() room	
Regency Art Hotel	2 Estrada Almirante Marques Esparteiro, Taipa, Macau	Price	900.00	900.00	1,000.00	1,450.00	900.00	Please contact the travel agency for enquiries about the additional breakfast.
		<input type="checkbox"/> Twin Beds	() room	() room	() room	() room	() room	
		<input type="checkbox"/> Double Bed	() room	() room	() room	() room	() room	



Form 5A	Furniture Application Form (For Standard Booth use only)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

No.	Item	Rental Prices	Rental Prices	Rental Prices	Qty	Amount (Mop)
		Before 21/06 (MOP)	21/06-27/06 (MOP)	28/06-18/07 (MOP)		
FW01	Lockable Information Counter 950mm(W)x500mm(D)x800mm (H)	340.00	440.00	510.00		
FW02	Round Table Ø60cm x 680mm (H)	180.00	235.00	270.00		
FW03	Square Table 600mm(W) x 600mm (D) x 740mm (H)	310.00	400.00	465.00		
FW04	Round Conference Table Ø800mm x 720mm (H)	310.00	400.00	465.00		
FW05	Information Counter with Green Cover 1800mm(W)x750mm(D) x750mm(H)	350.00	455.00	525.00		
FW06	Low cabinet 1000mm (W) x 500mm (D) x 750mm (H)	500.00	650.00	750.00		
FW07	Folding Chair in Gray	80.00	105.00	120.00		
FW08	Armchair in Red	210.00	275.00	315.00		
FW09	Low Back Chair in Gray	210.00	275.00	315.00		
FW10	Bar Stool –A	260.00	340.00	390.00		
FW11	Bar Stool –B	290.00	380.00	435.00		
FW12	VIP Chair with Cover (Creamy)	230.00	300.00	345.00		
FW13	Two-Seat Sofa (Pink) 1700mm(W) x 890mm(D)	730.00	950.00	1,095.00		
FW14	Two-Seat Leather Sofa 1350mm(W) x 520mm(D)	970.00	1,260.00	1,455.00		
FW15	Three-Seat Leather Sofa 2000mm(W) x 750mm(D)	1,295.00	1,680.00	1,940.00		
FW16	Shelf-Flat/Slope 1000mm(W) x 300mm (D)	150.00	195.00	225.00		
FW17	Low Showcase (w/o lighting) 1000mm(W) x500mm(D)x950mm(H)	715.00	930.00	1,070.00		
FW18	Tall Showcase (w/o lighting) 960mm(W) x460mm(D)x2500mm(H)	1,620.00	2,110.00	2,430.00		
FW19	Single wall side panel 1000mm (W) x 2500mm (H)	130.00	170.00	195.00		
FW20	Plant 1000mm(H)	160.00	210.00	240.00		
FW21	Magazine Rack	260.00	340.00	390.00		
FW22	Rubbish Bin	20.00	25.00	30.00		
FW23	Clothes Hanger 900mm(W)x 300mm(D) x1500mm(H)	270.00	350.00	405.00		

(continue on next page)

Form 5A	Furniture Application Form (For Standard Booth use only)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Item	Item	Rental Prices Before 21/06 (MOP)	RentalPrices 21/06-27/06 (MOP)	RentalPrices 28/06-18/07 (MOP)	Qty	Amount (Mop)
FW24	3m (W) × 2.5m(H) PVC material poster on backdrop (Output file provided by the customer)	3,000.00	3,900.00	4,500.00		
FW25	Dry Powder Fire Extinguisher	600.00	780.00	900.00		
Onsite Modification Of Standard Facilities						
	- Dismantling panel (including re-laying of electrical wiring): MOP195.00 per panel					
	- Changing panels to open side (including re-laying of electrical wiring and one no. of Fascia board without color background and lettering.) :MOP240.00 per panel					
	- Changing open side to 3 nos. of panel.(including re-laying of electrical wiring): MOP240.00 per panel					
	- Charged for lettering (Max. 30 characters) for the Fascia board. :MOP240 per panel					
	- Removal or dismantling of shelves: MOP100.00 per shelf					
	- Removal or dismantling socket/spotlight: MOP150.00 per piece					
Total Amount (MOP):						

*For any other special need of facilities, please contact standard booth contractor for quotations.

Remarks:

- The application form must be submitted along with the payment form below. All payments (including surcharges) and the booth facilities layout should be submitted to the standard booth contractor for approval; otherwise, application will not be entertained.
- This application form will also serve as the receipt. Unless requested by exhibitor, no invoice or receipt will be issued separately.
- All items are on rental basis. In the event of any loss or damage to the rental items for which hirer is liable, the hirer will reimburse the Official Stand Contractor for the total cost of making good or replacement.
- Please refer to the exhibitor manual for photos of rental equipment.
- 30% surcharge will be charged for any late orders received after 20 June 2025. Orders received after 27 June 2025 will be subject to a 50% surcharge.
- Cancellation after 20 June 2025 is subject to a 30% cancellation charge. Written application is required for the cancellation of orders. No cancellation will be accepted after 27 June 2025.



Form 5A		Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025	Furniture Application Form (For Standard Booth use only)	

Payment Method (Please tick the appropriate box.) <input type="checkbox"/> Remittance or T/T Payment directly to the following account. A/C Name: Creation Advertising Co., Ltd. Bank: Bank of China Macau Branch (Nga Lim Fong Sub-Branch) A/C No. : 181701200149578 (MOP) 181711200208906 (HKD) Swift Code: BKCHMOMXXXX Address of receiving Bank: No. 20, Avenida do Ouvidor Arriaga, Macau Company Address: Av. Sidónio Pais No.63B-65A R/C, Macau Note: All banking charges, if any, are to be paid by the applicant. Please send the remittance receipt back to Creation Advertising's accounting department via fax (853-2897 6197) or e-mail (offcon@macau.ctm.net). Please mark your company name and booth number on the receipt. <input type="checkbox"/> Paid by cheque (Only cheques issued by Macau banks will be accepted) Payable to : Creation Advertising Co., Ltd. Cheque No. : _____ Bank : _____ Amount : (MOP) _____ Please indicate the show name, company name and your booth no. on the back of the cheque.
FOR OFFICIAL USE ONLY

Company Name: _____

Booth Num.: _____

Contact Person: _____

Title: _____

Contact Num.: _____

Fax Num.: _____

Company Stamp & Authorized Signature

Date

Form 5A		Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025	Furniture Application Form (For Standard Booth use only)	

Reference photos of Additional Furniture (Partial)



FW01 有鎖詢問檯
Lockable Information Counter
(0.95Wx0.5Dx0.8H)M



FW02 圓檯
Round Table
(Ø0.6x0.68H)M



FW03 方檯
Square Table
(0.6Wx0.6Dx0.74H)M



FW04 圓型會議檯
Round Conference Table
(Ø0.8x0.72H)M



FW05 詢問枱配綠色枱裙
Information Counter
with Green Skirting
(1.8Wx0.75Dx0.75H)M



FW06 矮身儲物櫃
Cabinet
(1wx0.5Dx0.75H)M



FW07 灰色摺椅
Folding Chair(Gray)



FW08 紅色扶手客椅
Armchair in Red

Form 5A		Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025	Furniture Application Form (For Standard Booth use only)	

Reference photos of Additional Furniture (Partial)



Form 5A		Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025	Furniture Application Form (For Standard Booth use only)	

Reference photos of Additional Furniture (Partial)





Form 5B	Electrical Installation Application Form (For Standard Booth use only)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

No.	Item	<u>Rental Prices</u> Before 21/06 (MOP)	<u>Rental Prices</u> 21/06-27/06 (MOP)	<u>Rental Prices</u> 28/06-18/07 (MOP)	Qty	<u>Amount</u> (Mop)
E-01	Energy Saving Spotlight 23W (Emitting the same light as a 100W incandescent bulb)	235.00	305.00	350.00		
E-02	Energy Saving Long-arm Spotlight 23W (Emitting the same light as a 100W incandescent bulb)	250.00	325.00	375.00		
E-03	Energy Saving Fluorescent Tube 28W (Emitting the same light as a 40W fluorescent tube)	245.00	320.00	370.00		
E-04	Halogen floodlight (300W)	575.00	750.00	860.00		
E-05	Halogen floodlight (500W)	655.00	850.00	980.00		
E-06	Light wiring (max. 100W)	180.00	235.00	270.00		
E-07	Light wiring (max. 200W)	225.00	290.00	340.00		
E-08	Light wiring (max. 300W)	295.00	380.00	440.00		
E-09	Light wiring (max. 500W)	450.00	585.00	675.00		
E-10	43"TV (no socket included)	2,000.00	2,600.00	3,000.00		
E-10A	TV wall mount	1,000.00	1,300.00	1,500.00		
E-10B	TV stand	800.00	1,040.00	1,200.00		
E-11	Freezer (lowest temp. -18°C, no socket included) 1280mm(W) x 570mm(D) x 915mm (H) *A dry powder fire extinguisher is equipped as required by the venue.	2,600.00	3,380.00	3,900.00		
E-12	1000W Single Phase Socket (@max.1000W, for machine only, cannot be used for lighting)	565.00	735.00	850.00		
E-13	1500W Single Phase Socket (@max.1500W ,for machine only, cannot be used for lighting)	900.00	1,170.00	1,350.00		
E-14	2000W Single Phase Socket (@max.2000W, for machine only, cannot be used for lighting)	1,170.00	1,520.00	1,755.00		
E-15	2500W Single Phase Socket (@max.2500W ,for machine only, cannot be used for lighting)	1,440.00	1,870.00	2,160.00		
E-16	3000W Single Phase Socket (@max.3000W, for machine only, cannot be used for lighting)	1,620.00	2,110.00	2,430.00		

(continue on next page)



Form 5B	Electrical Installation Application Form (For Standard Booth use only)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

No.	Item	<u>Rental Prices</u>	<u>Rental Prices</u>	<u>Rental Prices</u>	Qty	<u>Amount</u>
		<u>Before 21/06</u> (MOP)	<u>21/06-27/06</u> (MOP)	<u>28/06-18/07</u> (MOP)		<u>(Mop)</u>
E-17	Power Main-30AMP/220V (@max. 5000W, for machine only, cannot be used for lighting)	3,240.00	4,210.00	4,860.00		
E-18	Socket 1000W(220V) (24 hours usage)	2,100.00	2,730.00	3,150.00		
E-19	Socket 2000W(220V) (24 hours usage)	3,900.00	5,070.00	5,850.00		
E-20	Socket 3000W(220V) (24 hours usage)	5,700.00	7,410.00	8,550.00		
Total Amount (MOP):						

*For other electrical fittings that are not listed in the table above, please contact the standard booth contractor for quotations.

Remarks:

1. The application form must be submitted along with the payment form below. All payments (including surcharges) and the booth facilities layout should be submitted to the standard booth contractor for approval; otherwise, application will not be entertained.
2. This application form will also serve as the receipt. Unless requested by exhibitor, no invoice or receipt will be issued separately.
3. All items are on rental basis. In the event of any loss or damage to the rental items for which hirer is liable, the hirer will reimburse the Official Stand Contractor for the total cost of making good or replacement.
4. Please refer to the exhibitor manual for photos of rental equipment.
5. 30% surcharge will be charged for any late orders received after 20 June 2025. Orders received after 27 June 2025 will be subject to a 50% surcharge.
6. Cancellation after 20 June 2025 is subject to a 30% cancellation charge. Written application is required for the cancellation of orders. No cancellation will be accepted after 27 June 2025.
7. All rental sockets are for electrical appliances only. Exhibitor or their contractor must pay for the light wiring fee if set up of self-prepared lighting devices is required. Light wiring and lighting set up must be approved by the official contractor in advance. Exhibitor will be charged for a 100% administration fee if they perform the set up themselves and resulting in the disconnection of electricity to their booth or to the entire venue.
8. Each electric socket shall be used for one electrical appliance only. Use of extension cord is prohibited.



Form 5B	Electrical Installation Application Form (For Standard Booth use only)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Payment Method (Please tick the appropriate box.) <input type="checkbox"/> Remittance or T/T Payment directly to the following account. A/C Name: Creation Advertising Co., Ltd. Bank: Bank of China Macau Branch (Nga Lim Fong Sub-Branch) A/C No. : 181701200149578 (MOP) 181711200208906 (HKD) Swift Code: BKCHMOMXXXX Address of receiving Bank: No. 20, Avenida do Ouvidor Arriaga, Macau Company Address: Av. Sidónio Pais No.63B-65A R/C, Macau Note: All banking charges, if any, are to be paid by the applicant. Please send the remittance receipt back to Creation Advertising's accounting department via fax (853-2897 6197) or e-mail (offcon@macau.ctm.net). Please mark your company name and booth number on the receipt. <input type="checkbox"/> Paid by cheque (Only cheques issued by Macau banks will be accepted) Payable to : Creation Advertising Co., Ltd. Cheque No. : _____ Bank : _____ Amount : (MOP) _____ Please indicate the show name, company name and your booth no. on the back of the cheque.
FOR OFFICIAL USE ONLY

Company Name: _____

Booth Num.: _____

Contact Person: _____

Title: _____

Contact Num.: _____

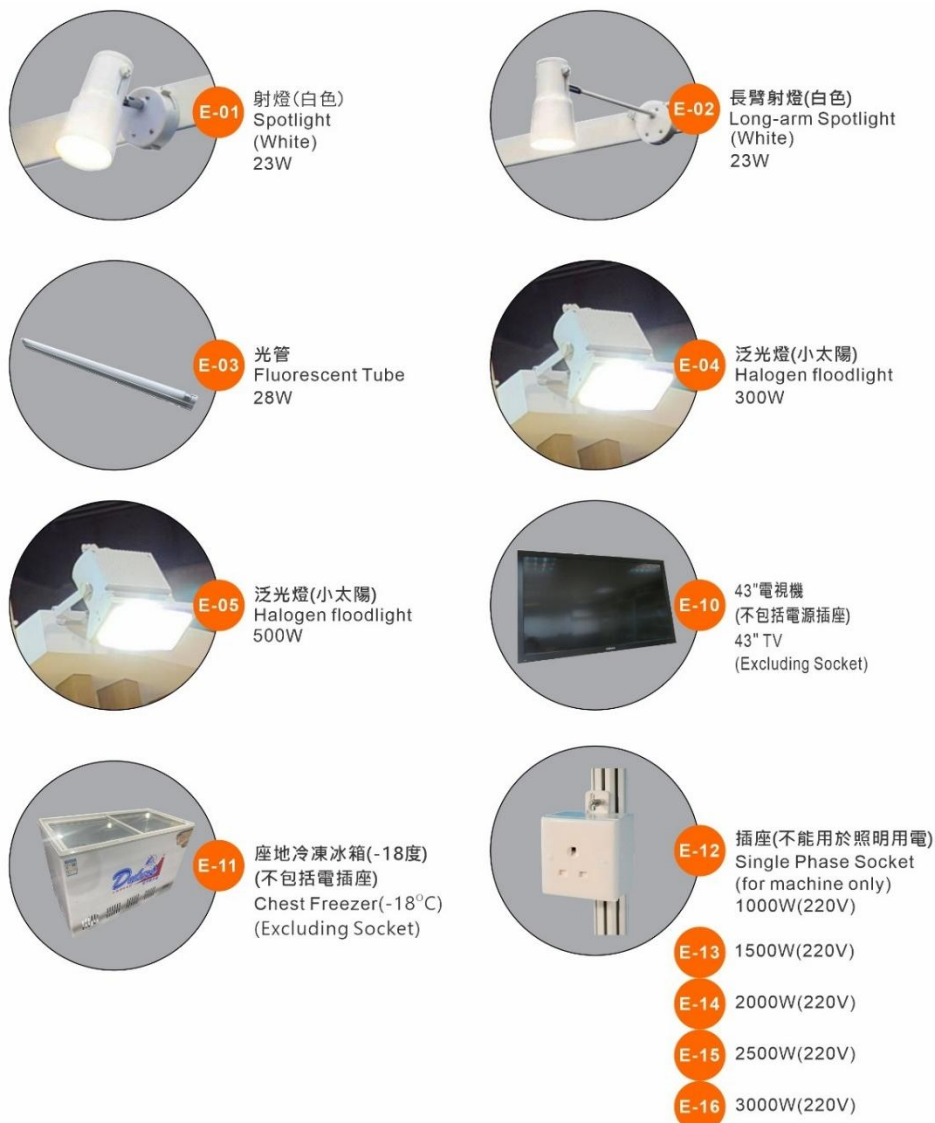
Fax Num.: _____

Company Stamp & Authorized Signature

Date

Form 5B	Electrical Installation Application Form (For Standard Booth use only)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Tel: (853)28976198 Fax: (853)28976197 Contact Person: Macao Pavilion: Ms. Ivy Leung Email: 2025gmbpf@gmail.com Guangdong Pavilion, The Belt and Road Pavilion: Ms. Mandy Lio, Ms. Kelly Chong Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

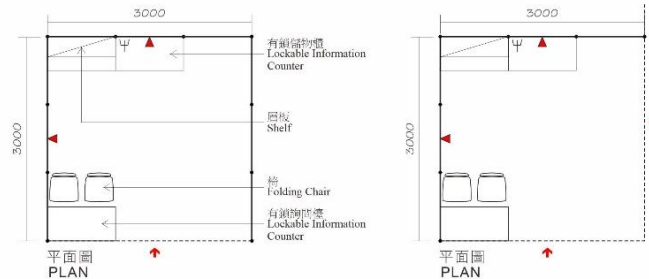
Reference photos for Additional electricity installation (Partial)



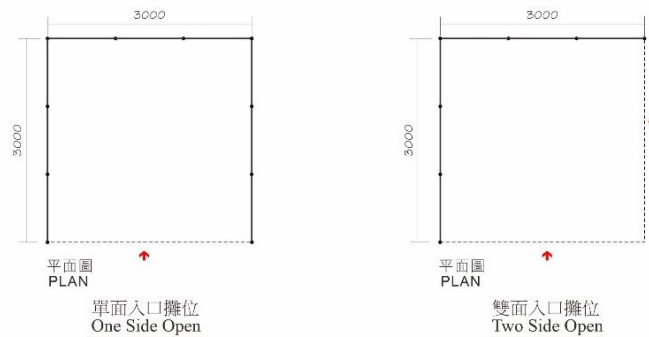
Remark: Each socket/power supply is for the use of one electrical appliance/machinery only. Multi-plug is prohibited.

Form 5 C1	Booth Facility Layout (Macao Pavilion)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Contact Person: Ms. Ivy Leung Tel: (853)28976198 Fax: (853)28976197 Email: 2025gmbpf@gmail.com
Form &Payment Deadline 20 / 06 / 2025		

9 m² Standard Booth-A (Macao Pavilion)



Please indicate location of additional items (如需後加項目設備，請在平面圖上標上位置)
 光管 Fluorescent tube 長臂射燈 Long-arm spotlight 層板 Flat / Slope shelf 13Amp/220V(500W)插座 13Amp/220V(500W) socket 射燈 Spotlight 單面版 Single Wall side Panel



Remarks: Exhibitors are requested to mark on the plan above the position of their electrical requirements. **Please indicate in the blank space if the basic items within the booth are not required.** Standard booth contractor will install at our discretion if we do not receive any instruction before move in. Requests for removal and dismantling of socket/spotlight on-site will be charged MOP150.00 per one. Requests for removal and dismantling shelves on-site will be charged MOP100.00per one.

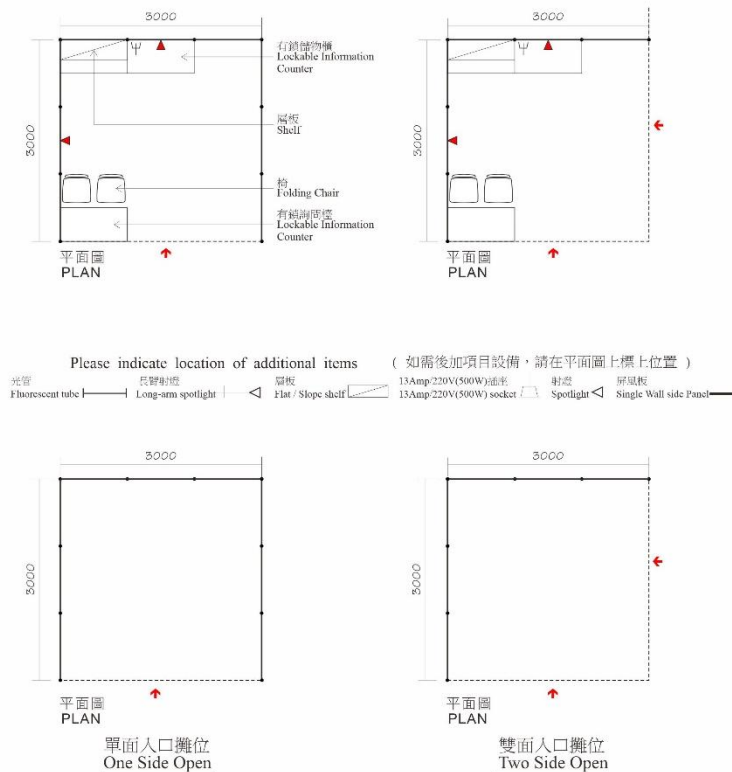
Company Name: _____	Booth Num: _____
Contact Person: _____	Title: _____
Contact Num: _____	Fax Num: _____

Company Stamp & Authorized Signature

Date

Form 5 C2	Booth Facility Layout (Guangdong Pavilion)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Contact Person: Ms. Mandy Lio Tel: (853)28976198 Fax: (853)28976197 Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

9 m² Standard Booth-B (Guangdong Pavilion)



Remarks: Exhibitors are requested to mark on the plan above the position of their electrical requirements. **Please indicate in the blank space if the basic items within the booth are not required.** Standard booth contractor will install at our discretion if we do not receive any instruction before move in. Requests for removal and dismantling of socket/spotlight on-site will be charged MOP150.00 per one. Requests for removal and dismantling shelves on-site will be charged MOP100.00 per one.

Company Name: _____

Booth Num: _____

Contact Person: _____

Title: _____

Contact Num: _____

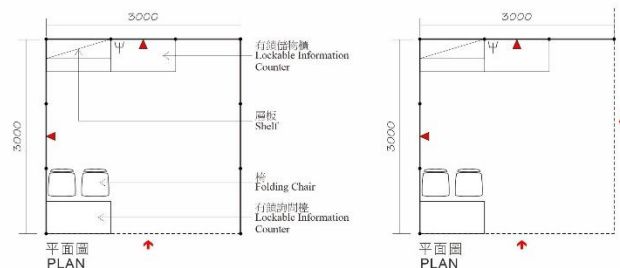
Fax Num: _____

Company Stamp & Authorized Signature

Date

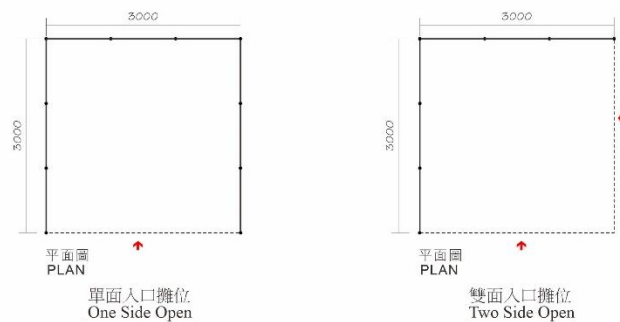
Form 5 C3	Booth Facility Layout (The Belt and Road Pavilion)	Please send back to: Standard Booth Contractor Creation Advertising Co., Ltd. Contact Person: Ms. Kelly Chong Tel: (853)28976198 Fax: (853)28976197 Email: salestc@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

9 m² Standard Booth (The Belt and Road Pavilion)



Please indicate location of additional items (如需後加項目設備, 請在平面圖上標上位置)

光帶 Fluorescent tube 長臂射燈 Long-arm spotlight 燈架 Flat / Slope shelf 13Amp/220V(500W)插座 13Amp/220V(500W) socket 射燈 Spotlight 消息板 Single Wall side Panel



Remarks: Exhibitors are requested to mark on the plan above the position of their electrical requirements. **Please indicate in the blank space if the basic items within the booth are not required.** Standard booth contractor will install at our discretion if we do not receive any instruction before move in. Requests for removal and dismantling of socket/spotlight on-site will be charged MOP150.00 per one. Requests for removal and dismantling shelves on-site will be charged MOP100.00per one.

Company Name: _____

Booth Num: _____

Contact Person: _____

Title: _____

Contact Num: _____

Fax Num: _____

Company Stamp & Authorized Signature

Date



Form 6A	Electrical Installation Application Form (For Raw Space Booth Use Only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

No.	Item	<u>Rental Prices</u> Before 21/06 (MOP)	<u>Rental Prices</u> 21/06-27/06 (MOP)	<u>Rental Prices</u> 28/06-18/07 (MOP)	Qty	<u>Amount (Mop)</u>
Temporary Power Supply (Move In)						
E-01	Power Main-30AMP/220V(for Lighting only)	3,375.00	4,390.00	5,065.00		
E-02	Power Main-30AMP/380V(for Lighting only)	6,750.00	8,775.00	10,125.00		
E-03	Power Main-60AMP/380V(for Lighting only)	13,500.00	17,550.00	20,250.00		
Power Supply (Show day)						
E-01	Socket(2000W)(220V) (for lighting only)	3,150.00	4,095.00	4,725.00		
E-02	Power Main-30AMP/220V(for Lighting only)	6,750.00	8,775.00	10,125.00		
E-03	Power Main-30AMP/380V(for Lighting only)	13,500.00	17,550.00	20,250.00		
E-04	Power Main-60AMP/380V(for Lighting only)	27,000.00	35,100.00	40,500.00		
E-05	Socket 1000W(220V) (24 hours usage)	2,100.00	2,730.00	3,150.00		
E-06	Socket 2000W(220V) (24 hours usage)	3,900.00	5,070.00	5,850.00		
E-07	Socket 3000W(220V) (24 hours usage)	5,700.00	7,410.00	8,550.00		
Total Amount (MOP):						

Remarks:

1. This application form will also serve as the receipt. Unless requested by exhibitor, no invoice or receipt will be issued separately.
2. All items are on rental basis. In the event of any loss or damage to the rental items for which hirer is liable, the hirer will reimburse the Official Stand Contractor for the total cost of making good or replacement.
3. Please refer to section 5.2 "Raw Space Booth" of the exhibitor manual for details.
4. 30% surcharge will be charged for any late orders received after 20 June 2025. Orders received after 27 June 2025 will be subject to a 50% surcharge.
5. Cancellation after 20 June 2025 is subject to a 30% cancellation charge. Written application is required for the cancellation of services. No cancellation will be accepted after 27 June 2025.



Form 6A	Electrical Installation Application Form (For Raw Space Booth Use Only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Payment Method (Please tick the appropriate box.)
<input type="checkbox"/> Remittance or T/T Payment directly to the following account. A/C Name: Creation Advertising Co., Ltd. Bank: Bank of China Macau Branch (Nga Lim Fong Sub-Branch) A/C No. : 181701200149578 (MOP) 181711200208906 (HKD) Swift Code: BKCHMOMXXXX Address of receiving Bank: No. 20, Avenida do Ouvidor Arriaga, Macau Company Address: Av. Sidónio Pais No.63B-65A R/C, Macau Note: All banking charges, if any, are to be paid by the applicant. Please send the remittance receipt back to Creation Advertising's accounting department via fax (853-2897 6197) or e-mail (offcon@macau.ctm.net). Please mark your company name and booth number on the receipt.
<input type="checkbox"/> Paid by cheque (Only cheques issued by Macau banks will be accepted) Payable to : Creation Advertising Co., Ltd. Cheque No. : _____ Bank : _____ Amount : (MOP) _____ Please indicate the show name, company name and your booth no. on the back of the cheque.
FOR OFFICIAL USE ONLY

Company Name: _____	Booth Num.: _____
Contact Person: _____	Title: _____
Contact Num.: _____	Fax Num.: _____

Company Stamp & Authorized Signature

Date

Form 6B	Hanging Services (For Raw Space Booth Use only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Description	Usage Period		Quantity	Per Event (MOP)	Total (MOP)
	From (dd-mm)	To (dd-mm)			
Hanging banners of less than 20kg in weight to ceiling existing rigging points (max. size of banner is 4mW x 2mH, using 2 rig points only)				1,600.00	
Hanging banners more than 20kg in weight & size bigger than 4mW x 2mH to ceiling existing rigging points				Separate Quotation	
Provide rig points in Exhibition Hall (capacity 400kg) – On existing I-beam				1,500.00	
Provide rig points in Exhibition Hall (capacity 400kg) – Not on existing I-beam				2,500.00	
Provide rig points in Exhibition Hall (capacity 400kg) – On existing I-beam and CM Hurricane 1 Ton Manual Chain Hoist				3,850.00	
Provide rig points in Exhibition Hall (capacity 400kg) – Not on existing I-beam and CM Hurricane 1 Ton Manual Chain Hoist				5,500.00	
Provide rig points in Exhibition Hall (capacity 400kg) – On existing I-beam and Rigging wire				2,000.00	
Provide rig points in Exhibition Hall (capacity 400kg) – Not on existing I-beam and Rigging wire				4,000.00	
Provide existing rig points in Meeting room (capacity 350kg) / Ballroom (capacity 650kg)				Separate Quotation	
30% Surcharge for late order received after 20 June 2025					
50% Surcharge for late order received after 27 June 2025					
Total Amount:					



Form 6B	Hanging Services (For Raw Space Booth Use only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

REMARKS:

1. A remittance of 100% of the cost MUST be forwarded with orders. Cheques should be crossed and made payable to CREATION ADVERTISING CO., LTD. No order(s) will be entertained until full payment is made. Cancellation of order(s) on additional item(s) will not be refunded.
2. All items order are on rental basis. In the event of any loss or damage to the above items for which hirer is liable, the hirer will reimburse the Official Stand Contractor for the total cost of repurchase or repair.
3. The banner must be provided to the Official Stand Contractor at least 72 hours prior to the scheduled installation time.
4. The banner shall be printed on a vinyl sheet with a 10cm wide pocket on top side.
5. The charges include all labor, rigging equipment and high reach equipment for the banner hanging work.
6. Production cost and printing cost of the banner/backdrop are not included.
7. A set of rigging plan with point load capacity approved by a registered structural engineer or a competent person must be submitted to the Official Stand Contractor prior to acceptance of rigging order.
8. Late order: 30% penalty fee will be charged for any late orders received after 20 June 2025. While orders received after 27 June 2025 and on site order will be subject to 50% surcharge.
9. Cancellation of any orders must be submitted in writing. Cancellation after 20 June 2025 is subject to 30% cancellation charge. No cancellation will be accepted after 27 June 2025.
10. Provision of any services/ equipment by the Official Stand Contractor and the Cotai Strip Convention & Exhibition Centre are subject to current stock availability at the time of ordering. Orders will be accepted on a "first-come-first-served" basis. However, the Centre reserves the right not to accept any orders received and in such cases, the users will be notified accordingly.
11. If by reason of force majeure, labor difficulties, inventory or any other cause outside the control of the Official Stand Contractor and the Centre, the Centre & the Official Stand Contractor are unable to provide all or any of the services or equipment ordered during the whole or any part of the duration of the event, the Hirer's right shall be limited to refund on a pro-rata basis of the charges paid for the services or equipment.
12. The Hirer will use the equipment in a careful and proper manner. The Hirer shall not make any alterations, modifications, attachments and/ or additions to the equipment.
13. The Hirer will be liable for any loss or damage to the equipment arising from the Hirer's negligence, unintentional act or other cause within the reasonable control of the hirer, its representatives, employees, agents or invitees. In the event of any loss or damage to the equipment for which Hirer is liable, the Hirer will reimburse the Official Stand Contractor for the total cost of repurchase or repair.
14. The Hirer will be in default if the Hirer fails to pay any charges when due or any other indebtedness or fails to return the equipment to the Official Stand Contractor after use.
15. At any time after a default by the Hirer, the Official Stand Contractor may terminate the rental services, by notice to the Hirer and repossess the equipment. The Hirer will remain liable for all unpaid charges and the Official Stand Contractor may apply, and retain all or a portion of the Hirer's security/ damage deposit as may be necessary to compensate the Official Stand Contractor for any unpaid charges or damages and expenses incurred on account of default; the Official Stand Contractor may exercise any other rights occurring to a Hirer under any applicable law upon a default by the Hirer.
16. All orders must be submitted with full payment, together with the required deposit in MOP.



Form 6B	Hanging Services (For Raw Space Booth Use only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

<p>Payment Method (Please tick the appropriate box.)</p> <p><input type="checkbox"/> Remittance or T/T Payment directly to the following account.</p> <p>A/C Name: Creation Advertising Co., Ltd. Bank: Bank of China Macau Branch (Nga Lim Fong Sub-Branch) A/C No. : 181701200149578 (MOP) 181711200208906 (HKD) Swift Code: BKCHMOMXXXX Address of receiving Bank: No. 20, Avenida do Ouvidor Arriaga, Macau Company Address: Av. Sidónio Pais No.63B-65A R/C, Macau</p> <p>Note: All banking charges, if any, are to be paid by the applicant.</p> <p>Please send the remittance receipt back to Creation Advertising's accounting department via fax (853-2897 6197) or e-mail (offcon@macau.ctm.net).</p> <p>Please mark your company name and booth number on the receipt.</p> <p><input type="checkbox"/> Paid by cheque (Only cheques issued by Macau banks will be accepted)</p> <p>Payable to : Creation Advertising Co., Ltd. Cheque No. : _____ Bank : _____ Amount : (MOP) _____</p> <p>Please indicate the show name, company name and your booth no. on the back of the cheque.</p>
FOR OFFICIAL USE ONLY

Company Name:_____	Booth Num.: _____
Contact Person:_____	Title:_____
Contact Num.:_____	Fax Num.:_____

Company Stamp & Authorized Signature

Date

Form 6C	Material Handling & Equipment Rental (For Raw Space Booth Use only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Description	Duration Ordered				Quantity	Every 4 Hour (MOP)	Total (MOP)	Deposit (MOP)
	From		To					
Minimum of 4 hrs rental	Date (dd-mm)	Time (hh:mm)	Date (dd-mm)	Time (hh:mm)				
2.5-ton LPG / Electric Forklift (without Operator)						2,200.00		/
5-ton LPG Forklift (without Operator)						3,340.00		/
Electric Scissors-Lift with 9.9m working height (without Operator)						2,700.00		/
Electric Articulated Boom-Lift (without Operator)						3,225.00		/
Hand Pallet-Truck with 2-ton lifting capacity - Fork length : 200cm						300.00		1,500.00
Hand Pallet-Truck with 2-ton lifting capacity - Fork length : 115cm						300.00		
30% Surcharge for late order received after 20 June 2025								
50% Surcharge for late order received after 27 June 2025								
Total Amount:								



Form 6C	Material Handling & Equipment Rental (For Raw Space Booth Use only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

REMARKS:

1. The minimum equipment rental period is 4 hours. All equipment rentals are EXCLUSIVE of operators.
2. Plywoods are required on carpeted floor when operating scissors-lifts or boom-lifts in all meeting rooms, ballrooms and foyer.
3. A remittance of 100% of the cost MUST be forwarded with orders. Cheques should be crossed and made payable to CREATION ADVERTISING CO.,LTD. No order(s) will be entertained until full payment is made. Cancellation of order(s) on additional item(s) will not be refunded.
4. All items order are on rental basis. In the event of any loss or damage to the above items for which hirer is liable, the hirer will reimburse the Official Stand Contractor for the total cost of repurchase or repair.
5. Please refer to payment method section in this manual.
6. All quotes exclude insurance coverage.
7. Orders will not be entertained until full payment is made.
8. Provision of any services/ equipment by the Official Stand Contractor and The Venetian Macao are subject to current stock availability at the time of ordering. Orders will be accepted on a "first come, first served" basis. However, the Official Stand Contractor and The Venetian Macao reserve the right not to accept any orders received, and in such cases, the users will be notified accordingly.
9. If by reason of force majeure, labor difficulties, inventory or any other cause outside the control of the Official Stand Contractor and The Venetian Macao, the Official Stand Contractor and The Venetian Macao are unable to provide all or any of the services or equipment ordered during the whole or any part of the duration of the event, the hirer's right shall be limited to refund on a pro-rata basis of the charges paid for the services or equipment.
10. The Hirer will be responsible for returning all equipment and related materials within one hour on the agreed time.
11. Late order: 30% penalty fee will be charged for any late orders received after 20 June 2025. While orders received after 27 June 2025 and on site order will be subject to 50% surcharge.
12. Written application is required for the cancellation of orders. Cancellation after 20 June 2025 is subject to a 30% cancellation charge. No cancellation will be accepted after 27 June 2025.
13. The Hirer will use the equipment in a careful and proper manner. The Hirer shall not make any alterations, modifications, attachments and/ or additions to the equipment.
14. The Hirer will be liable for any loss or damage to the equipment arising from the hirer's negligence, unintentional act or other cause within the reasonable control of the Hirer, its representatives, employees, agents or invitees. In the event of any loss or damage to the equipment for which hirer is liable, the Hirer will reimburse the Official Stand Contractor for the total cost of making good or replacement.
15. The Hirer will be in default if the Hirer fails to pay any charges when due or any other indebtedness or fails to return the equipment to the Official Stand Contractor after use.
16. At any time after a default by the Hirer, the Official Stand Contractor may terminate the rental services, by notice to the hirer and repossess the equipment. The Hirer will remain liable for all unpaid charges and the Official Stand Contractor may apply, and retain all or a portion of the Hirer's security/ damage deposit as may be necessary to compensate the Official Stand Contractor for any unpaid charges or damages and expenses incurred on account of default; the Official Stand Contractor may exercise any other rights occurring to a hirer under any applicable law upon a default by the Hirer.
17. All orders must be submitted with full payment, together with the required deposit in MOP.



Form 6C	Material Handling & Equipment Rental (For Raw Space Booth Use only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

<p>Payment Method (Please tick the appropriate box.)</p> <p><input type="checkbox"/> Remittance or T/T Payment directly to the following account.</p> <p>A/C Name: Creation Advertising Co., Ltd. Bank: Bank of China Macau Branch (Nga Lim Fong Sub-Branch) A/C No. : 181701200149578 (MOP) 181711200208906 (HKD) Swift Code: BKCHMOMXXXX Address of receiving Bank: No. 20, Avenida do Ouvidor Arriaga, Macau Company Address: Av. Sidónio Pais No.63B-65A R/C, Macau</p> <p>Note: All banking charges, if any, are to be paid by the applicant.</p> <p>Please send the remittance receipt back to Creation Advertising's accounting department via fax (853-2897 6197) or e-mail (offcon@macau.ctm.net).</p> <p>Please mark your company name and booth number on the receipt.</p> <p><input type="checkbox"/> Paid by cheque (Only cheques issued by Macau banks will be accepted)</p> <p>Payable to : Creation Advertising Co., Ltd. Cheque No. : _____ Bank : _____ Amount : (MOP) _____</p> <p>Please indicate the show name, company name and your booth no. on the back of the cheque.</p>
FOR OFFICIAL USE ONLY

Company Name:_____	Booth Num.: _____
Contact Person:_____	Title:_____
Contact Num.:_____	Fax Num.:_____

Company Stamp & Authorized Signature

Date



Form 7A	Contractor Declaration Form (For Raw Space Booth Use Only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Contact Person: Mr. Marco Leung Tel: (853)28976198 Fax: (853)28976197 Email: salestb@creation.com.mo
Form & Payment Deadline 20 / 06 / 2025		

Exhibitor Information

Company Name:	
Contact Person:	Job Title:
Booth No.:	Mobile:
Size of Booth: M x M	

Attention: To ensure that all raw space exhibitors and their contractors will complete installation, dismantling and removal of waste within the given time; and to strengthen the efficiency of onsite management, raw space exhibitor must pay the "Site Work and Waste Disposal Deposit" to the organizer. Please refer to section 5.2f "Site Work and Waste Disposal Deposit" of the exhibitor manual for more details.

Contractor Information

Company Name:	
Contact Person:	Job Title:
Tel:	Fax:
Mobile:	E-mail :
Onsite Contact Person:	Mobile:

Our company _____ hereby authorizes the above-mentioned contractor to contact the organizer directly for matters regarding booth construction. This contractor shall comply with all the rules and regulations set by the organizer.

Company Stamp & Authorized Signature

Date



Form7B	Contractor Badges Application Form (For Raw Space Booth Use Only)	Please send back to: Official Contractor Creation Advertising Co., Ltd. Tel: (853)2897 6198 Fax: (853)2897 6197 Email: offcon@macau.ctm.net
Form & Payment Deadline 04 / 07 / 2025		

Please fill in this form with accurate information. Application fee must be paid before the deadline.

Company Name _____ Booth No.: _____
 Contact Person: _____ Title: _____ Tel: _____
 Fax: _____ E-mail: _____

- Applying for _____ Non- Official Contractor badge(s). MOP10.00 per badge. (MOP30.00 per badge will be charged if apply between 5-18 July 2025. MOP100.00 per badge will be charged for application after 18 July 2025 and any onsite application.) Total Amount of MOP _____.
- Onsite application will be extremely time-consuming. Exhibitor is recommended to apply before the deadline.
- Staff Information of Non-Official Contractor:

Ref. no.	Name	Country/Region	Gender	ID Card/Passport No.

(Please fill in additional pages for more applicants.)

Remarks:

1. Application for Non-Official Stand Contractor badges will only be accepted after the exhibitor fully pays for their exhibitor application fee and other service fees.
2. To ensure that all raw space contractors will complete installation, dismantling and removal of waste within the given time; to guarantee that all event facilities will be returned in the same condition as rented; and to strengthen the efficiency of management during construction, exhibitor or their contractor must pay the "Site Work and Waste Disposal Deposit" to the organizer no later than 10 July, 2025. A deposit of MOP 200 / m² (minimum levy of MOP 5,000.00) is required. After the dismantling of booths and removal of all the rubbish from the venue, including carpet adhesive glue stains in the raw space, all Raw Space Exhibitors or their contractors must acquire the "Raw Space Booth Cleaning Status Factsheet" from the Official Contractor and sign on the corresponding documents in accordance with the actual environment status, to complete the whole dismantling procedure. If any facility is damaged during exhibitor move-in or move-out, the exhibitor will be liable for all costs incurred. Furthermore, any remaining rubbish (both inside and outside the venue) requiring clean ups by the organizer will be at the expense of the exhibitor and/or their contractor. The cost may be deducted proportionally from the Site Work and Waste Disposal Deposit. If the Site Work and Waste Disposal Deposit is not enough to cover the entire cost, the exhibitor or their contractor are responsible for paying for the remaining amount. Please refer to the Appendix 1 – "Deduction of Site Work and Waste Disposal Deposit" for other behaviors that are considered violation of conditions and their corresponding fines. The deposit will be fully refunded to exhibitor within 45 days, providing the construction site is returned in the same condition as it is allotted to the exhibitor at the beginning of the show.
3. In circumstance that Contractors fails to comply with the conditions specified in the "Deduction of Site Work and Waste Disposal Deposit", the Organizer and the Official Stand Contractor may deduct the penalty fee from their deposit proportionally. Please refer to Appendix 1 for the full document of the "Deduction of Site Work and Waste Disposal Deposit".
4. Applicants must submit their ID copies and personal photos with names written behind along with the application form. Individual application is not allowed. Organizer will not accept application with inconsistent information.
5. Please return this form to, Av. Sidónio Pais No.63B-65A R/C, Macao, Telephone +853-2897 6198, Fax +853-2897 6197, Email: offcon@macau.ctm.net

We hereby declare that all GMBPF non-official contractor badge-holders representing our company are legal workers authorized by the Macao SAR.

According to the regulations of Macao SAR, we have already taken out necessary labor insurance to cover these workers.

 Authorized Signature & Company Stamp

For the Official Contractor use only

Date : _____ Non-Official Contractor badges No. from _____ to _____

Appendix 1	Deduction of “Site Work and Waste Disposal Deposit”	Official Contractor Creation Advertising Co., Ltd. Tel: (853)2897 6198 Fax: (853)2897 6197 Email: offcon@macau.ctm.net
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Deduction of “Site Work and Waste Disposal Deposit”

Please ensure that Stand Contractors comply with the conditions herein. Without prejudice to the Organizer's rights to indemnification and/or reimbursement specified herein and in the Rules and Regulations, the Organizer may deduct the specified amount/percentage of the site work deposit upon failure to comply with a condition as specified below.

a. Deposit to be deducted upon violation of conditions (%)

1. Exhibitors/Contractors did not follow the move-in or move-out schedule set by the Organizer. (100%)
2. Paint spraying, welding or using electrical saw inside the Exhibition Hall or any non-designated areas. (100%)
3. Storage of construction materials, tools, empty boxes and/or other materials in the Exhibition Venue. (100%)
4. Any items found outside the respective booth area, after the daily working hours, will be disposed (without prior notice from the Organizer or Official Stand Contractor). (50%)
5. Stand construction exceeds the maximum height limit and/or boundaries assigned, including but not limit to plasma TV, decorative lighting, 3-D letterings and graphics, etc. (50%)
6. Any main constructions set-up deviated from the drawings submitted to the Organizer. (50%)
7. All viewable booths' partitions/walls decorated not up to a smooth acceptable plain color finish; or such finish is not fully fixed by 23:59 on the day before delegate move-in. (50%)
8. Debris, packing materials and stand materials not handled/disposed properly and timely during move-in period. (50%)
9. Stand construction or dismantling in an improper or unsafe manner. (100%)
(For example: During construction, heavy components were hoisted without the use of appropriate lifting equipment. During dismantling, no advanced safety measures were implemented. When removing large or heavy materials, proper lifting equipment was not employed for unloading or transportation, and unsafe practices were observed, such as forceful or improper construction methods.)
10. Loading dock is occupied for the dismantling of the booth structure without permission from the Organizer. (100%)
11. Employing unqualified personnel for work at the Exhibition Venue. (50%)
12. Smoking in non-designated smoking area of the Exhibition Venue. (MOP\$1,500.00/count)
13. If extra electricity is required, it should be ordered from the Official Stand Contractor and pay for the extra cost. Any illegal electricity wiring connection or any inadequate connection order, will be charged the price difference with surcharge applied plus administration charges. (MOP\$1,000.00/9sqm)
14. Any construction materials, empty cartons, wooden structure, display stands and equipment placed outside booth area during the fair period will be disposed without prior notice and extra removal charges will be incurred. (MOP\$500.00/cbm)
15. Contractor badge without clearly identifiable company name and/or without properly displaying at the Exhibition Venue. (MOP\$300.00/badge)



16. Transfer of contractor badges. (MOP\$2,000.00/badge)
17. Screwing, drilling, painting or nailing on the panels of stand shell booth. (MOP\$500.00/panel)
18. Any materials of any kind attached to the shell scheme booth built by the Official Stand Contractor. (MOP\$200.00/attached point)
19. Any facilities (wall, entrance door, carpet, marble floor, floor, broadcasting system and fire protection equipment, etc.) of the Exhibition Venue being damaged. (Actual Cost claimed by the Venue Operator)
20. Any additional hall rental charges incurred due to over-time move-in and/or move-out. (Please contact the Organizer for inquiries)

b. Occupational Safety and Health Ordinance Rate(%)

1. Safety vests must be worn during the construction and dismantling period. (the violent will be expelled from the exhibition in first time, MOP\$500.00 per violent in second time)
2. For safety purposes, the use of ladders exceeding 2m in height is prohibited inside the venue. While carrying out construction work at height of 2m or above, contractor should use high reach equipment such as metal scaffolding for work. 《Form 17》 report should be completed by a qualified person, and must be prominently displayed on the scaffolding. (MOP\$1,000.00 per case)
* 《Form 17》 can be downloaded from the official website of DSAL, please refer to https://www.dsal.gov.mo/zh_tw/standard/download_table.html
3. Construction workers must wear safety belt at all times while undertaking work at height of 2m or above. (MOP\$500.00 per case)

c. Remarks:pp

1. If the site work deposit is not sufficient to cover the actual cost/penalty incurred, the Organizer reserves the rights to dun the Exhibitor/Contractor for the outstanding balance.
2. If the Exhibitor / Contractor violates the conditions / rules and regulations other than the above-mentioned, the organizer reserves the right to deduct from the deposit with a penalty notice issued as deemed necessary.
3. The Organizer and the Official Stand Contractor will not be responsible for any loss and claim on all disposed items arose from the violation of conditions, rules and regulations by the Exhibitor/Contractor.
4. For those frequent offenders, the Organizer reserves the rights to ban the Contractor and/or its Company from any construction works organized by the Organizer.
5. Deductions from the site work deposit are without prejudice to other rights and claims that may be made by the Organizer and the Official Stand Contractor under the Rules and Regulations.
6. In case of any disputes, the decision of the Organizer and the Official Stand Contractor is final and binding.